



RIALTO

Unified School District

BOARD OF EDUCATION

Agenda, September 26, 2018



***“Bridging Futures
Through Innovation”***

MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

RUSD Board of Education

Joseph W. Martinez, President
Edgar Montes, Vice President
Nancy G. O'Kelley, Clerk
Joseph Ayala, Member
Dina Walker, Member
Jazmin Hernandez, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila



Front Cover Picture

High school seniors meet with a HBCU recruiter during the U-CAN (United College Action Network Inc.), Go to College fair which was held at Carter High School on Thursday, September 20, 2018. U-CAN provided Rialto Unified and Fontana School District seniors the opportunity to receive thousands of dollars worth of scholarships, on the spot admissions, application waivers, and consultations with college/university recruiters.

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

JOSEPH W. MARTINEZ
President

NANCY G. O'KELLEY
Clerk

DINA WALKER
Member



EDGAR MONTES
Vice President

JOSEPH AYALA
Member

JAZMIN HERNANDEZ
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

September 26, 2018

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

A. OPENING

Call to Order – 6:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ **Seconded** _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Student Expulsions/Reinstatements/Expulsion Enrollments

2. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

3. **Review Liability Claim No. 18-19-01 and Liability Claim No. 18-19-04.**

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

ADJOURNMENT OF CLOSED SESSION

Moved_____ Seconded_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY RIALTO MIDDLE SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved_____ Seconded_____

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

B. PRESENTATION

1. High School – District Student Advisory Committee (DSAC)
2. Recognition – Math Achievement: Students with Perfect Scores
3. Recognition – Math Achievement: Teachers with Extra-ordinary Practices

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held September 12, 2018. (Ref. E 1.1-26)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. First reading to delete Board Policy 1020(a-d); Community Relations: Youth Services. (Ref. F 1.1-4)
2. First reading of revised Board Policy 1113(a-d); Community Relations: District and School Web Sites. (Ref. F 2.1-4)
3. First reading of revised Board Policy 3280(a-e); Business and Noninstructional Operations: Sale or Lease of District-Owned Real Property. (Ref. F 3.1-5)
4. First reading of revised Board Policy 3320(a-b); Business and Noninstructional Operations: Claims and Actions Against the District. (Ref. F 4.1-2)
5. First reading of revised Board Bylaw 9310(a-e); Board Policies. (Ref. F 5.1-5)

6. Second reading of revised Board Policy 1400(a-e); Community Relations: Relations Between Other Governmental Agencies and the Schools. (Ref. F 6.1-5)
7. Second reading of revised Board Policy 2210(a-d); Administration: Administration Discretion Regarding Board Policy. (Ref. F 7.1-4)
8. Second reading of revised Board Policy 3514.1(a-c); Business and Noninstructional Operations: Hazardous Substances. (Ref. F 8.1-3)
9. Second reading of revised Board Policy 4140, 4240, 4340(a-f); Certificated and Classified Personnel: Bargaining Units. (Ref. F 9.1-6)
10. Second reading of revised Board Policy 4158, 4258, 4358(a-d); All Personnel: Employee Security. (Ref. F 10.1-4)
11. Second reading of revised Board Policy 5146(a-g); Students: Married/Pregnant/Parenting Students. (Ref. F 11.1-7)
12. Second reading of revised Board Policy 6173(a-d); Instruction: Education for Homeless Children. (Ref. F 12.1-4)
13. Second reading of revised Board Policy 6185(a-c); Instruction: Community Day School. (Ref. F 13.1-3)
14. Second reading of Board Bylaw 9012(a-c); Board Member Electronic Communications. (Ref. F 14.1-3)

G. INSTRUCTION CONSENT ITEMS

1. Approve eighty-seven (87) Carter High School AVID students (50 girls and 37 boys) and nine (9) chaperones (5 females and 4 males) to attend a college tour on October 17, 2018 through October 19, 2018, at the following colleges: California State University at Monterey Bay; University of California, Santa Cruz; Norte Dame de Namur University; San Jose State University; University of California, Santa Barbara; and California State University, Los Angeles, at a cost of \$24,000.00, to be paid by the College Readiness Block Grant. (Ref. G 1.1)
2. Approve an agreement with Rachel's Challenge for live events on October 11, 2018, and access to both print and online materials for the 2018-2019 school year, at a cost of \$6,500.00, to be paid from Title I funds. (Ref. G 2.1)

3. Approve ten (10) students of the Carter High School girls wrestling team, and one female chaperone, to attend the Women's West Coast Tournament of Champions in Rocklin, California, December 13, 2018 through December 16, 2018, at a cost of \$1,400.00, to be paid from ASB funds and the General Fund. (Ref. G 3.1)
4. Approve thirty (30) Eisenhower High School Ivy League students (24 girls and 6 boys) and five (5) chaperones (3 females and 2 males) to attend a college tour, October 18, 2018 through October 20, 2018, at the following colleges: Cal Poly San Luis Obispo; University of California, Berkeley; Stanford University; and University of California, Santa Barbara, at a cost of \$12,000.00, to be paid from the College Readiness Block Grant. (Ref. G 4.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 28, 2018 through September 7, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, truist by frontstream, AdoptAClassroom.org, Burlington Stores, and Target Distribution Center, and request that a letter of appreciation be sent to the donors. (Ref. H 2.1)
3. Approve the use of Bid No. GD-16-0758-76 (San Diego USD) for the purchase of classroom supplies, equipment, and chemicals, pursuant to Public Contract Code 20118. The cost will be determined at time of purchase(s), and will be paid from the General Fund. (Ref. H 3.1)
4. Award Sunrise Produce for the *UPDATED* #RIANS-2018-19-006 Tortilla Products "Re-Bid" for the 2018-2019 fiscal year. The cost will be determined at time of purchase(s), and will be paid from Fund 13 - Cafeteria Funds. (Ref. H 4.1)
5. Approve the agreement with John R. Byerly, Inc., as the engineering firm to provide material tests, structural tests, and special inspection services during the construction of Eisenhower High School Softball Field Shade Structure and Restroom Project, effective September 27, 2018 through December 31, 2019, for a total cost not-to-exceed \$12,786.00, to be paid from Fund 21 – Measure Y Series "C" General Obligation Bonds. (Ref. H 5.1)

6. Approve Amendment No. 1 to the agreement with Dalke and Sons Construction, Inc., for the Replacement of Heating, Ventilation, and Air-Conditioning (HVAC) in the Gymnasium Building at Kucera Middle School for an extension of the service period to January 31, 2019. All other terms and conditions of the agreement will remain the same. (Ref. H 6.1)
7. Approve Amendment No. 1 to the agreement with Design West Engineering, Inc., for Title 24 Commissioning Services to the Performing Arts Center Project at Eisenhower High School for an extension of the service period from June 30, 2018 to June 30, 2019. All other terms and conditions of the agreement will remain the same. (Ref. H 7.1)
8. Approve an agreement with Davis Demographics & Planning, Inc., to assist in the study of boundary adjustments, effective September 13, 2018 through June 30, 2020, at a cost of \$17,650.00, to be paid from Fund 25 – Capital Facility Fund. (Ref. H 8.1)

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed before September 7, 2018, by United Contractors, for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 10 – Sheet Metal, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1201 for classified and certificated employees. (Ref. J 1.1-3.5)

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

K. DISCUSSION/ACTION ITEMS

Moved_____ Seconded_____

1. Approve the piggyback Contract No. 01/17 (Waterford United School District) and Contract No. 2014/15-22814 (Hemet Unified School District) to purchase school buses for fiscal year 2018-2019. The cost will be determined at time of purchase(s), and will be paid from the General Fund. (Ref. K 1.1)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved _____ Seconded _____

2. Accept a grant from the South Coast Air Quality Management District "Lower Emission School Bus Replacement Program," in the amount of \$2,736,500.00, with the required match of \$15,000.00 per school bus, for a total cost of \$195,000.00, to purchase thirteen (13) new school buses through a piggyback bid from Waterford Unified School District and Hemet Unified School District, to be from the General Fund. (Ref. K 2.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

3. Deny Liability Claim No. 18-19-01. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

4. Deny Liability Claim No. 18-19-04. (Ref. K 4.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

5. Approve an agreement with The Cambrian Group to provide staff development in the areas of Strategic Thinking and Social Class and Education, from October 2018 to May 2019. (Ref. K 5.1-2)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

6. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSION

Case Number:
18-19-3

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved_____ **Seconded**_____

7. Ratify the recommendation of the Administrative Hearing Panel (AHP) made at the September 12, 2018, Board of Education Meeting to approve:

STIPULATED EXPULSION

Case Number:

18-19-1

REINSTATEMENTS

Case Numbers:

16-17-48

16-17-10

14-15-64

14-15-18

11-12-115

DENIED REINSTATEMENT

Case Number:

17-18-11

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, October 10, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Moved_____ **Seconded**_____

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Time_____

MINUTES
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376

September 12, 2018

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:02 p.m. by Vice President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member. Joseph W. Martinez, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member Ayala, seconded by Member Walker, and approved by a 4-0 vote, the Board of Education entered into closed session at 6:04 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

Administrative Appointments:

- Elementary Assistant Principal
- Middle School Assistant Principal

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, and passed by a 4-0 vote, closed session adjourned at 7:07 p.m.

OPEN SESSION RECONVENED – 7:07 P.M.

Members present: Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member. Joseph W. Martinez, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategic, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Hank Porter, 3rd grade Kordyak Elementary School student, led the Pledge of Allegiance.

PRESENTATION BY KORDYAK ELEMENTARY SCHOOL

Selected Kordyak Elementary School students from Kindergarten to 5th grade sang their school song, "Kordyak Cubs Roar."

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a 4-0 vote, took the following action:

- Accepted the administrative appointment of Erica Bennett, Middle School Assistant Principal, Rialto Middle School

(Ref. E 1.2)

- Accepted the administrative appointment of Corey Bobryk, Elementary Assistant Principal, Boyd Elementary School.

ADOPTION OF AGENDA

Upon a motion by Member Walker, seconded by Member Ayala, the Agenda was adopted by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education.

B. PRESENTATIONS

1. Burlington Coat Factory's Adopt a School Program Announcement

Anita Haro, Store Manager for Burlington, presented Principal Seryna Huynh and Assistant Principal Tina Lingenfelter with a \$10,000.00 donation check for Dunn Elementary School.

2. Presentation by John Roach, Lead Academic Technology Agent - Middle School Transformation, Phase I

John Roach, Lead Academic Technology Agent, and Vince Rollins, Frisbie Middle School Principal, conducted a PowerPoint presentation highlighting the transformation of Frisbie Middle School. The PowerPoint presentation is attached – see pages (Ref. E 1.12) – (Ref. E 1.26).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Russel Silva, Rialto resident, spoke regarding the meaning and importance of Patriot Day, which occurs on September 11 of each year in memory of the people killed in the September 11 attacks of 2001. He closed his comments by stating, "Let's make Patriot Day a daily thing."

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

(Ref. E 1.3)

Heather Estruch, CWA Representative, shared that the new school year is going well and she is glad to be back. She also shared that she likes the ideas of the Frisbie Middle School transformation.

Angela Brantley, Vice President of Legislative Action for RSMA, stated they are rescheduling the New Managers Reception due to a conflict with the State of Education event hosted by San Bernardino County Superintendent of Schools. She welcomed the 85 members who have joined RSMA and encouraged all managers to join. She invited RSMA members and the Board to attend their first football tailgate party on Friday, September 28, 2018, at Eisenhower High School.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Public Hearing was opened at 8:32 p.m. by a 4-0 vote by the Board of Education.

1. Public Hearing: Pupil Textbook and Instructional Materials Programs

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Public Hearing was closed at 8:33 p.m. by a 5-0 vote by the Board of Education.

CONSENT CALENDAR ITEMS

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Items E – J were approved by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held August 22, 2018.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. First reading of revised Board Policy 1400(a-e); Community Relations: Relations Between Other Governmental Agencies and the Schools.
2. First reading of revised Board Policy 2210(a-d); Administration: Administration Discretion Regarding Board Policy.

3. First reading of revised Board Policy 3514.1(a-c); Business and Noninstructional Operations: Hazardous Substances.
4. First reading of revised Board Policy 4140, 4240, 4340(a-f); Certificated and Classified Personnel: Bargaining Units.
5. First reading of revised Board Policy 4158, 4258, 4358(a-d); All Personnel: Employee Security.
6. First reading of revised Board Policy 5146(a-g); Students: Married/Pregnant/Parenting Students.
7. First reading of revised Board Policy 6173(a-d); Instruction: Education for Homeless Children.
8. First reading of revised Board Policy 6185(a-c); Instruction: Community Day School.
9. First reading of Board Bylaw 9012(a-c); Board Member Electronic Communications.

G. INSTRUCTION CONSENT ITEMS

1. Approve ten (10) students of the Carter High School boys and girls cross country team and their coaches (one male and one female) to attend the Stanford Cross Country Invitational in Stanford, California, on September 28, 2018 through September 30, 2018, at a cost of \$1,000.00, to be paid from ASB funds and the General Fund.
2. Approve four (4) Induction Mentors (Support Providers) and one (1) district administrator from the Rialto Unified Induction Program to attend *the New Teacher Center (NTC) 21st National Symposium – Converge: Rising Together for Student Success* to be held February 10, 2019 through February 12, 2019, in Dallas, Texas, at a cost of \$12,500.00, to be paid from the General Fund.
3. Approve four (4) parents/guardians from the Rialto Unified School District African American Parent Advisory Council (DAAPAC) and one (1) district administrator to attend *the National Alliance of Black School Educators 46th Annual Conference (NABSE)* to be held November 6, 2018 through November 11, 2018, in Baltimore, Maryland, at a cost of \$16,000.00, to be paid from Title I funds.
4. Approve two (2) Rialto Unified School District parents to serve on the Community Advisory Committee (CAC) for the East Valley Special

(Ref. E 1.5)

Education Plan Area (SELPA) for the 2018-2019 school year, at a cost of \$300.00, to be paid from Special Education funds.

5. Approve five (5) male cadets of the Eisenhower High School's MJROTC to attend the Raider Training at a high school campus in Murrieta on September 29, 2018 through September 30, 2018. There will be a District approved chaperon (one male) Instructor at the site that will continuously supervise cadets while in the classroom and on the field, at no cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 4, 2018 through August 27, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, YourCause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program, Your Cause, LLC Trustee for Wells Fargo Community Support Campaign, Genesis Vega, FedEx Ground Linehaul Department, Santa Claus, Inc., Adam and Katia Angulo, Cujo's Big Smoke BBQ, Golden State Foods Foundation, Arrowhead United Way, and Target and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Ratify Affiliation Agreement with the University of Southern California to assist current and future educators in completing state requirements for credentialing from September 1, 2018 through August 31, 2021, at no cost to the District.
5. Approve an agreement for District membership with San Bernardino County District Advocates for Better Schools (SANDABS) for the fiscal year 2018-2019, at a cost of \$2,000.00, to be paid from the General Fund.
6. Approve the Quality Start San Bernardino County (QSSB) California State Preschool Program (CSPP) Agreement Extension with the Child Care Resource Center from September 30, 2018 through June 30, 2020, at no cost to the District.

7. Approve a Memorandum of Understanding (MOU) with South Coast to supplement RUSD Behavioral Support by providing specific support services that does not duplicate services currently provided by RUSD Behavioral Support staff, at no cost to the District.
8. Approve a Memorandum of Understanding (MOU) with WestEd for Child and Family Studies to collect data as they relate to the access and administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), at a cost of \$12,000.00, to be paid from the General Fund.
9. Approve a Memorandum of Understanding (MOU) with Big Brothers Big Sisters of the Inland Empire to provide an after school site-based mentoring program that will allow qualified high school students from the three (3) comprehensive high schools in Rialto to serve as 1:1 peer mentors to RUSD elementary school children, at no cost to the District.
10. Approve an agreement with Miriam N. Hsieh, MA/CCC, Bilingual Speech Pathologist, to provide Independent Education Evaluations (IEEs) in the area of speech services effective September 13, 2018 through June 30, 2019, at a cost of \$10,000.00, to be paid from Special Education funds.
11. Approve an agreement with Suzanne Linett, Occupational Therapist, to provide Independent Education Evaluations (IEEs) effective September 13, 2018 through June 30, 2019, at a cost of \$10,000.00, to be paid from Special Education funds.
12. Approve an agreement with San Bernardino County Superintendent of Schools–Math Curriculum Department to provide one (1) full day professional development workshop, four (4) after school workshops (two for elementary and two for secondary math teachers) and four (4) days of focused classroom walkthroughs with the Induction Agent, as additional support for new teachers in the Rialto Unified School District Induction Program from September 13, 2018 through June 30, 2019, at a cost of \$6,050.00, to be paid from the General Fund.
13. Ratify the renewal of the agreement with *Frontline Education* for a one-year subscription from July 1, 2018 through June 30, 2019, to support district-wide monitoring of professional development for all staff, at a cost of \$34,975.55, to be paid from Title I, Part A (centralized service).
14. Approve an agreement with Generation Ready to provide professional development at Highbanks Elementary School, effective September 13, 2018 through June 30, 2019, at cost of \$40,000.00, to be paid from Title I funds and the General Fund.

(Ref. E 1.7)

15. Approve Amendment No. 1 to the agreement with Parent Institute for Quality Education (PIQE) for the additional sixteen (16) parents that graduated from the PIQE STEM program at Casey Elementary School held March 29, 2018 through May 24, 2018, at a cost of \$1,600.00, to be paid from Title III funds, Language Instruction for English Learners.

I. FACILITIES PLANNING CONSENT ITEM

1. Accept the work completed before August 17, 2018, by IVL Contractors, Inc., for all work required in connection with the Site Work for Addition of One Toilet Building at Bemis Elementary School and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1200 for classified and certificated employees.
4. Adopt Resolution No. 18-19-06 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.
5. Adopt Resolution No. 18-19-08 authorizes the Lead Personnel Agent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.
6. Adopt Resolution No. 18-19-10 authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for the position.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K1 was approved by a 4-0 vote by the Board of Education.

1. Approve an agreement with Staff Rehab to provide Registered Nurses (RNs) and Licensed Vocational Nurses (LVNs) substitute coverage during the 2018-2019 school year, effective September 13, 2018 through June 30, 2019, at a cost of \$62.00-\$75.00 per hour for Registered Nurses and \$40.00-\$45.00 per hour for Licensed Vocational Nurses for an amount not-to-exceed \$100,000.00, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K2 was approved by a 3-1 vote by the Board of Education.

The vote was as follows:

President Martinez – Absent
Vice President Montes – Aye
Clerk O'Kelley – Aye
Member Ayala – Aye
Member Walker – Abstain

2. Adopt Resolution No. 18-19-05, excusing the absence of Board Member Dina Walker from the Wednesday, August 22, 2018, Regular Meeting of the Board of Education.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K3 was approved by a 4-0 vote by the Board of Education.

3. Approve the 2017-2018 Unaudited Actuals financial report as presented, at no cost to the District.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K4 was approved by a 4-0 vote by the Board of Education.

4. Approve the payoff of the 1997 and 2006 Certificates of Participation, at a current year expense of \$3,651,773.96, and a cost savings of \$767,163.04, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K5 was approved by a 4-0 vote by the Board of Education.

5. Adopt Resolution No. 18-17-07, which declares that the Gann Limit appropriations in the 2017-2018 Unaudited Actuals and 2018-2019 Budget do not exceed the limitations imposed by Proposition 4.

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, Item K6 was approved by a 4-0 vote by the Board of Education.

6. Adopt Resolution No. 18-19-09, authorizing the application for grant funding for the California Energy Commission (CEC) GFO-17-607 School Bus Replacement for California Public School Districts, County Offices of Education, and Joint Power Authorities.

Upon a motion by Member Ayala, seconded by Member Walker, Item K7 was approved by a 4-0 vote by the Board of Education.

7. Approve an agreement with Professional Tutors of America to provide one-to-one academic remediation, effective September 13, 2018 through June 30, 2019, at a cost of \$150,000.00, to be paid from Special Education funds.

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K8 was approved by a 3-1 vote by the Board of Education.

The vote was as follows:

President Martinez – Absent

Vice President Montes – Aye

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker – Abstain

8. Approve an Agreement with Clay Counseling Solution, Successfully Motivating African American Resiliency and Training (SMAART) program, to provide a full-scale mentorship program to students at Rialto USD, September 13, 2018 through June 30, 2019, at a cost of \$79,750.00, to be paid from the General Fund.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K9 was approved by a 4-0 vote by the Board of Education.

9. Adopt Resolution No. 18-19-11, Sufficiency of Standards-Aligned Textbooks and Instructional Materials.

There was no motion taken for Item K10. The vote was a 4-0 vote by the Board of Education. A revision of the motions will be made at the September 26, 2018, Board of Education Meeting.

10. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSION

Case Number:

18-19-1

REINSTATEMENTS

Case Numbers:

16-17-48

16-17-10

14-15-64

14-15-18

11-12-115

DENIED REINSTATEMENT

Case Number:

17-18-11

Vice President Montes announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, September 26, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Upon a motion by Clerk O'Kelley, seconded by Member Walker, and approved by Student Board Member Hernandez's preferential vote, and a 4-0 vote by the Board of Education, the meeting was adjourned at 8:49 p.m.

Clerk, Board of Education

Secretary, Board of Education

Education Services

Middle School Transformation

Frisbie Middle School

September 12, 2018

Presented by:

John Roach

Lead Academic Technology Agent



Dr. Vince Rollins

Principal of Frisbie Middle School

Implementing Transformation

As the assigned district support provider for the middle schools during the 2017/18 school year, I had the opportunity to work directly with one of our schools to begin the transformation process.

Following are some of the activities initiated and transitioned to the new principal, Dr. Vince Rollins.

Priority 1: Teacher and Staff Needs

Listened and observed to staff requests

Recommended changes to layout

Identified some immediate priorities



New Front Office Furniture



New Attendance Office Furniture



Move and Update ASB Office



(Ref. E 1.14)

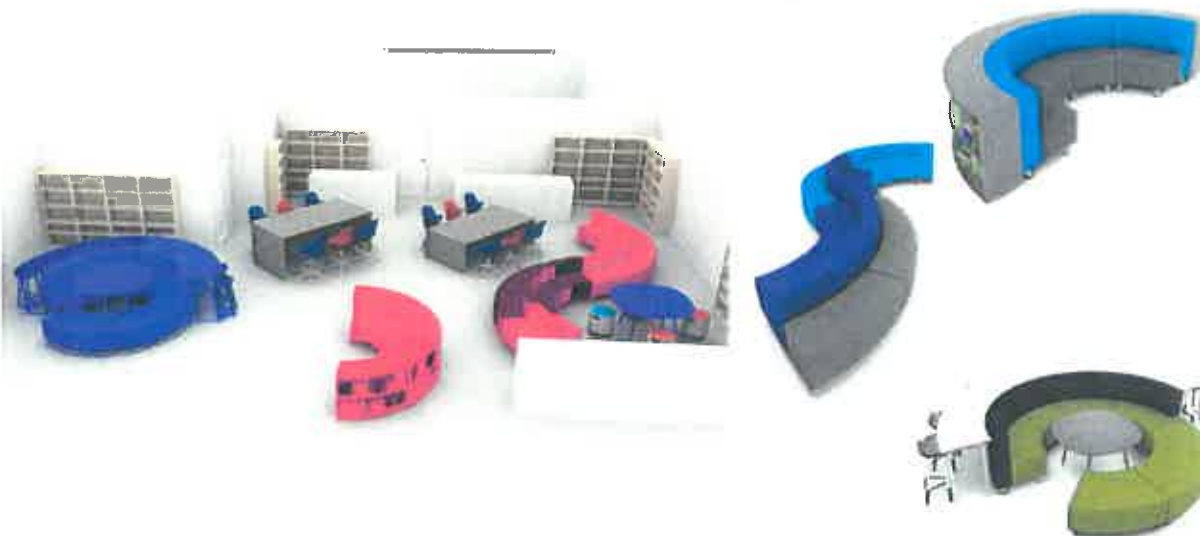
Moved & Improved Assistant Principals' Offices



Cleaned & Removed Surplus Materials



Ordered Updated Library Furniture



Ordered Learning Center Furniture

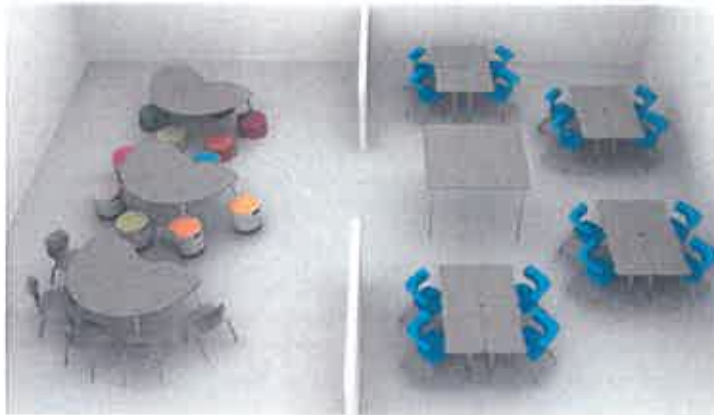
Stadium style seating

Flexible furniture for
grouping

Room connected to the
Library (Media Center)



Ordered New Furniture for MH Classroom



Ergonomic student chairs and desks

Healthcare grade wobble chairs and stools

Improved U shaped tables and chairs

Planned for Specialized Classroom Model

Flexible Seating Options

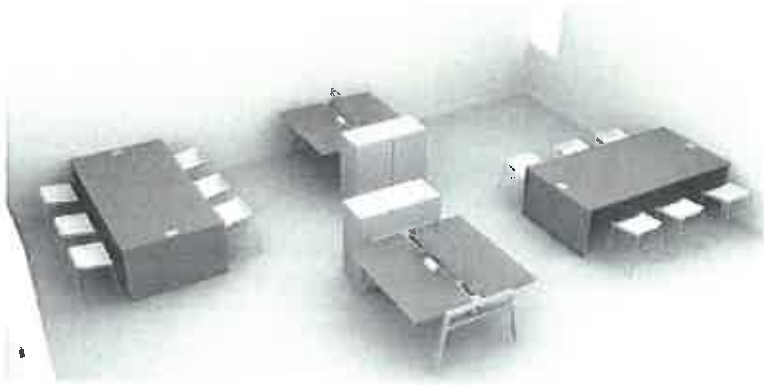
Appropriate Calming Spaces

Healthcare grade material

Upgraded Teacher Desk and Seating



Ordered Updated RSP Office Furniture



Appropriate Work Stations

Large tables for IEP Meetings

To be supported with technology

Ordered New Science Tables & Furniture



Ordered Furniture to Support Robotics



Ruckus Chair

Ruckus promotes student movement and lets users choose how they relate to their learning spaces.



Ruckus Work Table

The Ruckus collection fosters student engagement, enables a wide range of teaching styles and adapts to a variety of users and uses. The Ruckus work table offers functional storage as well a convenient surface for a variety of purposes.

Other Changes for 2018/19

Changes in the master schedule

Adjusting classrooms to prepare for Wellness and Learning Center

Transitioned to a full inclusion model for students designated RSP

Identified additional improvements needed for student safety

Continued work with Innovate Ed

Met with teachers participating with Innovate Ed

Identified a specific school focus

Continued work with Innovate Ed

Identified a specific success outcome related to instruction

Identified a specific success outcome related to building relationships

Developed a tentative timeline for implementation

Transition to Dr. Vince Rollins

On July 11, 2018 the Rialto USD Board of Education designated Dr. Vince Rollins as principal of Frisbie Middle School.

Time for Transition

Learning and building upon the strengths of Frisbie Middle School

Building relationships and trust with teachers and support staff

Expanding the work of the PBIS Team

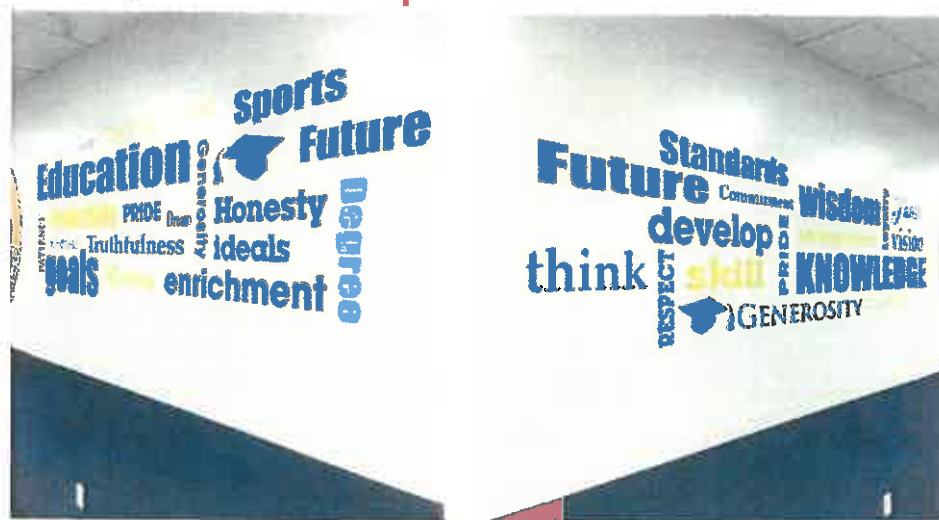
Time for Transition

Identifying strategies and resources to support all students

Professional Development / Book Studies to build capacity

Additional campus improvements

Interior Improvement Ideas



(Ref. E 1.22)

Recommended Quad Renovation

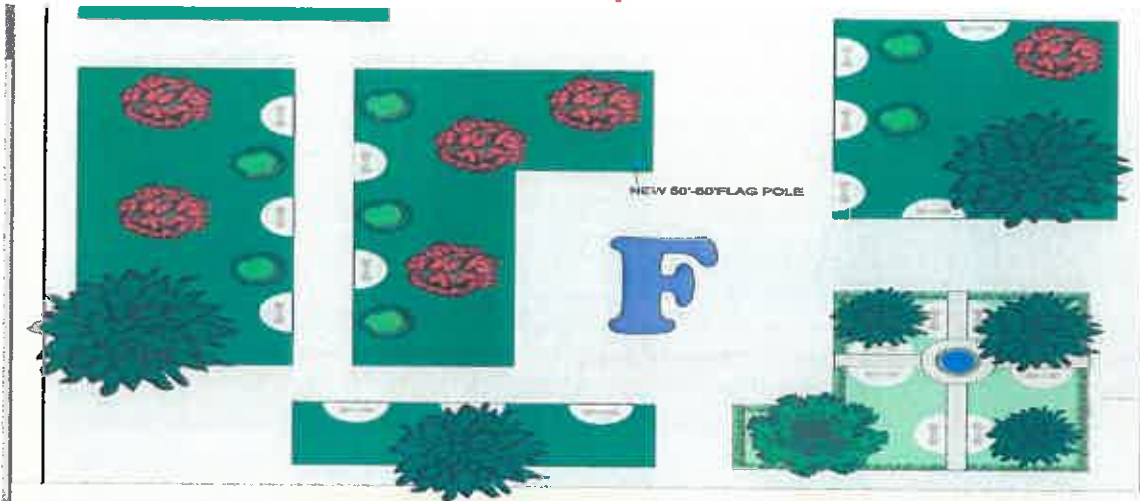
- 30 new trees
- 30 new individual sitting areas
- 30 new benches
- 7 citrus trees
- 161 new hedges
- 1 new flag pole
- Wellness Garden walkways
- New pedestrian walkway to 6th grade area
- 40,000 sq. ft. of new turf throughout

North End Improvements



(Ref. E 1.23)

South End Improvements



External Graphics and Branding Concept



(Ref. E 1.24)

External Graphics and Branding Concept



External Graphics and Branding Concept



(Ref. E 1.25)

External Graphics and Branding Concept



Questions?

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1020(a)

~~YOUTH SERVICES - DELETE~~

~~The Board of Education desires to help all District students achieve to their highest potential regardless of their social, health, or economic circumstances and recognizes that schools alone cannot meet children's complex individual needs. The District shall provide support services for children and families to the extent possible and shall work with other local governments, businesses, foundations and community-based organizations, as appropriate, to improve the health, safety, and well being of the community's youth.~~

~~(cf. 0450—Comprehensive Safety Plan)
(cf. 5030—Student Wellness)
(cf. 5131.6—Alcohol and Other Drugs)
(cf. 5136—Gangs)
(cf. 5141.32—Health Screening for School Entry)
(cf. 5141.4—Child Abuse Prevention and Reporting)
(cf. 5141.6—Student Health and Social Services)
(cf. 5146—Married/Pregnant/Parenting Students)
(cf. 5148—Child Care and Development)
(cf. 5148.2—Before/After-School Programs)
(cf. 5149—At Risk Students)
(cf. 6164.2—Guidance/Counseling Services)
(cf. 6173—Education for Homeless Children)
(cf. 6173.1—Education for Foster Youth)
(cf. 6300—Preschool/Early Childhood Education)~~

~~The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of District and community resources.~~

~~The Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.~~

~~(cf. 0200—Goals for the School District)
(cf. 9140—Board Representatives)~~

~~The Superintendent and appropriate staff shall cooperate with public and private entities in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the District's responsibilities in any such collaborative project.~~

YOUTH SERVICES (continued)

~~(cf. 1400—Relations between Other Governmental Agencies and the Schools)~~

~~(cf. 1700—Relations Between Private Industry and the Schools)~~

~~In order to identify priorities for youth services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, homelessness, placement in foster care, lack of access to child care, substance abuse, or violence. The needs assessment also should examine the extent to which those needs are being met through existing services in the District and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.~~

~~The Board shall approve the services to be offered by the District, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions.~~

~~(cf. 1330—Use of School Facilities)~~

~~(cf. 3100—Budget)~~

~~All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.~~

~~The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.~~

~~In order to facilitate service delivery or determination of eligibility for services, the District may share information with other appropriate agencies with parent/guardian consent and in accordance with laws pertaining to confidentiality and privacy.~~

~~(cf. 3553—Free and Reduced Price Meals)~~

~~(cf. 5125—Student Records)~~

~~The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.~~

~~(cf. 0500—Accountability)~~

YOUTH SERVICES — (continued)

~~The Board shall communicate with the community about the District's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.~~

~~(cf. 1100 — Communication with the Public)~~

~~(cf. 1160 — Political Processes)~~

~~(cf. 9000 — Role of the Board)~~

*Legal Reference:*EDUCATION CODE

~~8800-8807 Healthy Start support services for children~~

~~49073 Privacy of student records~~

~~49075 Parent/guardian permission for release of student records~~

~~49557.2 Sharing of information for MediCal eligibility~~

HEALTH AND SAFETY CODE

~~120440 Immunization records; release to local health departments~~

~~130100-130155 Early childhood development; First 5 Commission~~

WELFARE AND INSTITUTIONS CODE

~~5850-5883 Mental Health Services Act~~

~~18961.5 Computerized data base; families at risk for child abuse; sharing of information; multidisciplinary teams~~

~~18980-18983.8 Child Abuse Prevention Coordinating Council~~

~~18986-18986.30 Interagency Children's Services Act~~

~~18986.40-18986.46 Multidisciplinary services teams~~

~~18986.50-18986.53 Integrated day care program~~

~~18987.6-18987.62 Family-based services~~

*Management Resources:*CSBA PUBLICATIONS

~~Expanding Access to High-Quality Preschool Programs: A Resource Guide for School Leaders, rev. April 2008~~

~~Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008~~

~~Mental Health Services Act (Proposition 63): Collaborative Opportunity to Address Mental Health, Policy Advisory, October 2007~~

~~Maximizing School Board Governance: Community Leadership, 1996~~

CHILDREN NOW PUBLICATIONS

~~California Report Card: The State of the State's Children, 2008~~

Legal Reference: (continued next page)

YOUTH SERVICES (continued)

~~CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS~~

~~Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006~~

~~Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006~~

~~YOUTH LAW CENTER PUBLICATIONS~~

~~Model Form for Consent to Exchange Confidential Information among the Members of an Interagency~~

~~Collaborative, Youth Law Center, San Francisco, 1995~~

~~WEB SITES~~

~~CSBA: <http://www.esba.org>~~

~~California Dept. of Education, Learning Support: <http://www.ede.ca.gov/ls>~~

~~California Dept. of Public Health: <http://www.cdph.ca.gov>~~

~~California Dept. of Social Services: <http://www.dss.cahwnet.gov>~~

~~California State Association of Counties: <http://www.csac.counties.org>~~

~~Children Now: <http://www.childrennow.org>~~

~~Cities, Counties and Schools Partnership: <http://www.ccsparnership.org>~~

~~First 5 California: <http://www.ccfe.ca.gov>~~

~~League of California Cities: <http://www.cacities.org>~~

~~Youth Center Law: <http://www.ylc.org>~~

Policy
adopted: May 26, 1999
revised: October 22, 2008
deleted:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1113(a)

DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, community members, the Board of Education encourages the Superintendent or designee to develop and maintain District and school web sites. The use of District and school web sites shall support the District's ~~vision~~ mission and goals and shall be coordinated with other District communications strategies.

(cf. 0000 - Vision)

(cf. 0440 - District Technology Plan)

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 1114 - District-Sponsored Social Media)

~~*(cf. 3312 - Contracts)*~~

~~*(cf. 4040 - Employee Use of Technology)*~~

(cf. 6020 - Parent Involvement)

Design Standards

The Superintendent or designee shall establish design standards for District and school web sites in order to maintain consistent identity, professional appearance, and ease of use.

The District's design standards shall address the accessibility of District-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Guidelines for Content

The Superintendent or designee shall develop content guidelines for District and school web sites and shall assign staff to review and approve content prior to posting.

Board policy pertaining to advertising in District and school publications, as specified in BP 1325 - Advertising and Promotion, shall also apply to advertising on District and school web sites.

(cf. 1325 - Advertising and Promotion)

DISTRICT AND SCHOOL WEB SITES (continued)

Privacy Rights

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on District and school web sites.

(cf. 1340 - Access to District Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5022 - Student and Family Privacy Rights)

(cf. 5125 - Student Records)

Telephone numbers and home and email addresses of students and /or their parents/guardians shall not be published on District or school web sites.

The District regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student's photograph, together with his/her name, may be published on District or school web sites unless the student's parent/guardian has notified the District in writing to not release the student's photograph without prior written consent, in accordance with BP/AR 5125.1 – Release of Directory Information.

(cf. 5125.1 - Release of Directory Information)

~~Because of the wide accessibility of the Internet and potential risk to students, photographs of individual students shall not be published with their names or other personally identifiable information without the prior written consent of the student's parent/guardian.~~

Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.

Staff members' home addresses or telephone numbers shall not be posted on District or school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on District or school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

DISTRICT AND SCHOOL WEB SITES (continued)

No public safety official shall be required to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family. (Government Code 3307.5)

(cf. 3515.3 - District Police Department)

Legal Reference:

EDUCATION CODE

35182.5 Contracts for advertising

35258 Internet access to school accountability report cards

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

49061 Definitions, directory information

49073 Release of directory information

60048 Commercial brand names, contracts or logos

GOVERNMENT CODE

3307.5 Publishing identity of public safety officers

6254.21 Publishing addresses and phone numbers of board members

6254.24 Definition of public safety official

11135 Nondiscrimination; accessibility to state web sites

PENAL CODE

14029.5 Prohibition against publishing personal information of person in witness protection program

UNITED STATES CODE, TITLE 17

101-1101 Federal copyright law

UNITED STATES CODE, TITLE 20

1232g Federal Family Educational Rights and Privacy Act (FERPA)

UNITED STATES CODE, TITLE 29

794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.11 Children's Online Privacy

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

COURT DECISIONS

Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112

Management Resources: (see next page)

DISTRICT AND SCHOOL WEB SITES (continued)

Management Resources:

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

WEB SITES

CSBA: <http://www.csba.org>

Calif. Dept. Of Education, Web Accessibility Standards:

<http://www.cde.ca.gov/re/di/ws/webaccessstds.asp>

Calif. School Public Relations Association: <http://www.calspra.org>

U.S. Department of Justice, Americans with Disabilities Act: <http://www.ada.gov>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

Policy
adopted: September 27, 2000
revised: February 8, 2012
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 2.4)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3280(a)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY

The Board of Education believes that ~~the District should utilize its~~ facilities and resources **should be utilized in the most an** economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all District facilities to ensure the efficient utilization of space and the effective delivery of instruction.

(cf. 1330 - Use of School Facilities)
(cf. 7110 - Facilities Master Plan)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7160 - Charter School Facilities)

The Board shall appoint a district advisory committee prior to the sale or lease of any surplus real property to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. Rentals of surplus property not exceeding 30 days are exempted from this requirement. When the sale, lease, or rental of surplus property is for the purpose of teacher or other employee housing or for the offering of summer school by a private educational institution, the Board may elect not to appoint a district advisory committee. (Education Code 17387-17391)

(cf. 1220 – Citizen Advisory Committees)

~~Prior to the sale or lease of any surplus real property, the Board shall appoint a District advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388-17389)~~

~~*(cf. 1220 – Citizen Advisory Committees)*~~

~~Upon determination that District property is no longer needed, or may not be needed until some future time, If the local planning agency has adopted a general plan that affects or includes the area where the surplus property is located, the Board shall first submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. as to what real property the District intends to offer for sale or lease. Not less than 40 days after issuance of the report to the local planning agency, and prior to entering into any agreement for sale or lease of District real property, the Board shall offer to sell or lease district owned real property in accordance with priorities and procedures specified in law. (Education Code 17230, 17387-17391, 17457.5, 17464, 17485-17500, and Government Code 54222, 65402).~~

(Ref. F 3.1)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)

When selling or leasing district real property, the Board shall comply with the priorities and procedures specified in applicable law. (Education Code 17230, 17464, 17485-17499; Government Code 54222)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

~~*(cf. 6300 - Preschool/Early Childhood Education)*~~

In addition, when selling real property purchased, constructed, or modernized with funds received within the past 10 years from a school facilities funding program, the Board shall consider whether any of the proceeds from the sale will need to be returned to the State Allocation Board (SAB) pursuant to Education Code 17462.3.

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly ~~scheduled~~, open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

(cf. 9320 - Meetings and Notices)

(cf. 9323.2 - Actions by the Board)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the District is located, if such a paper exists. (Education Code 17469)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

In accordance with Education Code 17470, the Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the District's intent to sell.

Acceptance/Rejection of Bids

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17472-17478)

(cf. 1431 - Waivers)

Use of Proceeds

The Superintendent or designee shall ensure that proceeds from the sale or lease with an option to purchase of District surplus **District** property are used ~~in accordance with law for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses.~~ (Education Code 17462; ~~2 CCR 1700~~)

Proceeds from a sale of surplus district property shall be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. (Education Code 17462)

(Ref. F 3.3)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five-year period.) (Education Code 17462)

If the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. Proceeds from the sale or lease with option to purchase of district property may also be deposited in a special reserve fund for capital outlay or maintenance costs of district property that the Board determines will not recur within a five-year period. (Education Code 17462)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

~~Pursuant to the authorization in Education Code 17463.7, the District may expend proceeds from the sale of surplus real property, along with proceeds from any personal property located on that real property, for any one time general fund purpose(s). Before the District exercises this authority: (Education Code 17463.7)~~

~~1. The Board shall submit documents to the SAB certifying that:~~

~~a. The District has no major deferred maintenance requirements not covered by existing capital outlay resources.~~

~~b. The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.~~

~~(cf. 7214 - General Obligation Bonds)~~

~~c. The real property is not suitable to meet projected school construction needs for the next 10 years.~~

~~2. The Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the District.~~

Legal References: (see next page)

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)

Legal Reference:

EDUCATION CODE

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school districts

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

17462.3 State Allocation Board program to reclaim funds

~~17463.7 Proceeds for general fund purposes~~

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE

50001-50002 Definitions

54220-54232 Surplus land, especially

54222 Offer to sell or lease property

54950-54963 Brown Act, especially:

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley USD
(2006) 139 Cal.App.4th 1356

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008December 2015

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.dgs.ca.gov/opsc>

Policy

adopted: June 9, 1999

revised: March 24, 2010

revised: September 9, 2015

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

(Ref. F 3.5)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3320(a)

CLAIMS AND ACTIONS AGAINST THE DISTRICT

The Board of Education desires to ~~ensure that the~~ **conduct** District's operations ~~are conducted~~ in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the District shall be presented to and acted upon in accordance with ~~law, the Government Claims Act or other applicable state or District procedures, Board policy, and administrative regulation~~ as well as the District's Joint Powers Authority (JPA) agreement or **other** insurance coverage.

(cf. 3530 - Risk Management/Insurance)

(cf. 5143 - Insurance)

Any claim for money or damages not governed by the Government Claims Act (Government Code 810-996.6) or **specifically** excepted by Government Code 905 shall be presented **and acted upon in accordance with district-established procedures** consistent with the manner and time limitations ~~in the Government Claims Act, specified in the accompanying administrative regulation~~, unless a procedure for processing such claims is otherwise provided by state or federal law **or regulation. (Government Code 935)**

Upon notice to the District of a claim, the Superintendent or designee shall take all necessary steps to protect the District's rights under any applicable contractual agreements, including the right to indemnification from its insurance or other coverage provider.

In accordance with Government Code 935.4, the Board delegates to the Superintendent the authority to allow, compromise, or settle claims of \$50,000 or less pursuant to any conditions of coverage in the District's JPA agreement or insurance **coverage**.

~~This policy applies retroactively to any existing causes of action and/or claims for money and/or damages.~~

Roster of Public Agencies

~~The Superintendent or designee shall file the information required for the Roster of Public Agencies with the Secretary of State and the County Clerk. This information shall include the name of the school district, the mailing address of the Board, and the names and addresses of the Board presiding officer, the Board clerk or secretary, and other members of the Board.~~

(Ref. F 4.1)

CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)

Within 10 days of any change in the name of the District, the mailing address of the Board, or the names and addresses of the Board President, the Board Clerk or Secretary, or other Board members the Superintendent or designee shall file the updated information with the Secretary of State and the County Clerk. (Government Code 53051)

~~Any changes to such information shall be filed within 10 days after the change has occurred. (Government Code 53051)~~

Legal Reference:

EDUCATION CODE

35200 *Liability for debts and contracts*

35202 *Claims against districts; applicability of Government Code*

CODE OF CIVIL PROCEDURE

340.1 *Damages suffered as result of childhood sexual abuse*

GOVERNMENT CODE

800 *Cost in civil actions*

810-996.6 *Claims and actions against public entities*

6500-6536 *Joint exercise of powers*

53051 *Information filed with secretary of state and county clerk*

PENAL CODE

72 *Fraudulent claims*

COURT DECISIONS

Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne County, (2018) 21 Cal.App.5th 403

City of Stockton v. Superior Court, (2007) 42 Cal. 4th 730

Connelly v. County of Fresno, (2006) 146 Cal.App. 4th 29

CSEA v. South Orange Community College District, (2004) 123 Cal.App. 4th 574

CSEA v. Azusa Unified School District, (1984) 152 Cal.App.3d 580

Management Resources:

WEB SITES

California Secretary of State's Office: <http://www.sos.ca.gov>

Policy
adopted: June 9, 1999
revised: December 22, 2004
revised: July 20, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Board Bylaws

BB 9310(a)

BOARD POLICIES

The Board of Education shall adopt written policies to convey its expectations for actions that will be taken in the District, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to the students, staff, parents/guardians, and the community. ~~Board policies are binding on the District to the extent that they do not conflict with federal or state law and are consistent with the District's collective bargaining agreements.~~

(cf. 9000 – Role of the Board)

The Board shall ensure that District policies align with the District's mission, objectives and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.

(cf. 0000 – Vision)

(cf. 0100 – Philosophy)

(cf. 0415 – Equity)

(cf. 0460 – Local Control and Accountability Plan)

~~*(cf. 9000 – Role of the Board)*~~

The Board recognizes the importance of maintaining a policy manual that is up-to-date and reflects the mandates of law. **Board policies are binding on the District to the extent that they do not conflict with federal or state law and are consistent with the District's collective bargaining agreements. No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy. Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.**

(cf. 2210 – Administrative Discretion Regarding Board Policy)

Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

(cf. 9320 – Meetings and Notices)

(cf. 9322 – Agendas/Meeting Materials)

(Ref. F 5.1)

BOARD POLICIES (continued)

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or District circumstances.

(cf. 5116.1 – Intradistrict Open Enrollment)

(cf. 6145 – Extracurricular and Cocurricular Activities)

Policy Development and Adoption Process

The District's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new District ~~vision-mission statement~~, **new or goals in the Local Control and Accountability Plan (LCAP)**, educational research or trends, ~~or a change in the superintendency or Board membership. The need may also occur as a result of an incident that has arisen in the District, or a recommendation or request from staff, a parent/guardian, or other interested persons.~~
2. As needed, the Superintendent or designee shall gather fiscal ~~and other~~ data, staff and public input, related District policies, sample policies from **the California School Boards Association** or other organizations or agencies, and other useful information **and data** to fully inform the Board about ~~the a particular~~ issue.

(cf. 1220 – Citizen Advisory Committees)

3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, ~~how the proposed policy may affect student learning~~, community expectations, staff recommendations, **and the anticipated impact of the policy fiscal impact, as well as the policy's impact on student learning and well-being, equity, governance, and the District's fiscal resources-operational efficiency.**
4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.

BOARD POLICIES (continued)

5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

(cf. 9323 – Meeting Conduct)

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

~~*(cf. 9322 – Agenda/Meeting Materials)*~~
(cf. 9323.2 – Actions by the Board)

The District's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or ~~the desire~~ to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date **if so** designated by the Board at the time of adoption.

Board Bylaws

The Board shall prescribe and enforce rules for its own ~~government~~ **governance** consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the District. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of District goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other ~~necessary~~ provisions. The Superintendent or designee ~~may also may~~ develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

BOARD POLICIES (continued)

When Board policies are amended, the Superintendent or designee shall review corresponding **administrative** regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve **administrative** regulations for the purpose of ensuring conformity with the intent of Board policy.

Monitoring and Evaluation

At ~~the any~~ time, ~~a policy is adopted~~, the Board and Superintendent or designee ~~shall may~~ determine ~~whether an evaluation~~ **that progress reports to the Board on the implementation and/or effectiveness** of the policy should be scheduled. ~~and, if so, the Board and Superintendent or designee shall agree upon a timeline and, as applicable,~~ measures for evaluating the effectiveness of the policy in achieving its purpose.

(cf. 0500 – Accountability)

Access to Policies

The Superintendent or designee shall ensure that all District employees and the public have access to an up-to-date District policy manual. ~~A public copy of the policy manual shall be maintained at the district central office and at each school site. These copies~~ **policy manual** shall be maintained ~~either electronically and/or by paper copy.~~

(cf. 1113 – District and School Web Sites)

(cf. 1340 – Access to District Records)

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue. **Policies shall be posted on the District's web site when required by law.**

(cf. 1112 - Media Relations)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

(cf. 6020 - Parent Involvement)

BOARD POLICIES (continued)

Suspension of Policies

~~No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.~~

~~(cf. 2210 Administrative Leeway in Absence of Governing Board Policy)~~

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35160 Authority of governing boards

35160.5 Annual review of school district policies

35163 Official actions, minutes and journal

35164 Vote requirements

Management Resources:

CSBA PUBLICATIONS

~~Targeting Student Learning: The School Board's Role as Policymaker, 2005~~

~~Maximizing School Board Leadership: Policy, 1996~~

WEB SITES

CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online™), Policy Audit Program, Individual District Policy Workshops, Agenda

Online, and Manual Maintenance: <http://www.csba.org/ps>

~~National School Boards Association: <http://www.nsba.org>~~

Bylaw
adopted: May 12, 1999
revised: October 25, 2006
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 5.5)



RIALTO UNIFIED SCHOOL DISTRICT

Community Relations

BP 1400(a)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

The Board of Education believes that district efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsible ~~recognizes that agencies at all levels of government share its concern and responsibility for the welfare, health, and safety, and well-being of children and of youth.~~ The district Superintendent or designee shall initiate and maintain good working relationships with representatives of local ~~these agencies to maximize student and family access to support services that will help students achieve to their highest potential in order to help district schools and students make use of the resources which governmental agencies can provide.~~

~~(cf. 0450 – Comprehensive Safety Plan)~~
~~(cf. 1020 – Youth Services)~~
~~(cf. 1330 – Use of School Facilities)~~
~~(cf. 3515.2 – Disruptions)~~
~~(cf. 3515.3 – District Police/Security Department)~~
~~(cf. 3515.5 – Sex Offender Notification)~~
~~(cf. 3516 – Emergencies and Disaster Preparedness Plan)~~
~~(cf. 5030 – Student Wellness)~~
~~(cf. 5131.6 – Alcohol and Other Drugs)~~
~~(cf. 5141.32 – Health Screening for School Entry)~~
~~(cf. 5131.7 – Weapons and Dangerous Instruments)~~
~~(cf. 5141.22 – Infectious Diseases)~~
~~(cf. 5141.4 – Child Abuse Prevention and Reporting Procedures)~~
~~(cf. 5141.52 – Suicide Prevention)~~
~~(cf. 5141.6 – School Health Services)~~
~~(cf. 5145.11 – Questioning and Apprehension)~~
~~(cf. 5145.12 – Search and Seizure)~~
~~(cf. 5146 – Married/Pregnant/Parenting Students)~~
~~(cf. 5148 – Child Care and Development)~~
~~(cf. 5148.2 – Before/After School Programs)~~
~~(cf. 5148.3 – Preschool/Early Childhood Education)~~
~~(cf. 6164.2 – Guidance/Counseling Services)~~
~~(cf. 6173 – Education for Homeless Children)~~
~~(cf. 6173.1 – Education for Foster Youth)~~
~~(cf. 7131 – Relations with Local Agencies)~~

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

(cf. 0200 - Goals for the School District)
(cf. 9140 - Board Representatives)

The Superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the district's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board shall approve the services to be offered by the district, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

(cf. 1330 - Use of School Facilities)
(cf. 1330.1 - Joint Use Agreements)
(cf. 3100 - Budget)

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

In order to facilitate service delivery or determination of eligibility for services, the district may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

(cf. 3553 - Free and Reduced Price Meals)
(cf. 5125 - Student Records)

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

(cf. 0500 - Accountability)

The Board shall communicate with the community about the district's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

(cf. 1100 - Communication with the Public)
(cf. 1160 - Political Processes)
(cf. 9000 - Role of the Board)
(cf. 9322 - Agenda/Meeting Materials)

~~The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing.~~

Elections/Voter Registration

~~If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote tabulating devices. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)~~

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

(ef. 6111—School Calendar)

~~When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere or interrupt the normal process voting, and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)~~

(ef. 0410—Nondiscrimination in District Programs and Activities)

~~The Superintendent or designee shall designate a contact person at each high school for the Secretary of State to contact in order to facilitate the distribution of voter registration forms to eligible students. The Superintendent or designee shall provide the address, phone number, and email address of each contact person to the Secretary of State. (Elections Code 2148)~~

~~To encourage students to participate in the elections process when they are eligible, the Superintendent or designee shall determine the most effective means of distributing the voter registration forms provided by the Secretary of State, including, but not limited to, distributing forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.~~

(ef. 6142.3—Civic Education)

Legal Reference:

EDUCATION CODE

~~8800-8807 Healthy Start support services for children~~

~~10900-10914.5 Cooperative community recreation programs~~

~~12400—Authority to receive and expend federal funds~~

~~12405—Authority to participate in federal programs~~

~~17050—Joint use of library facilities~~

~~17051—Joint use of park and recreational facilities~~

~~32001—Fire alarms and drills~~

~~32288—Notice of safety plan~~

~~35160—Authority of governing boards~~

~~48902—Notification of law enforcement agencies—~~

~~48909—District attorney may give notice re student drug use, sale or possession~~

~~49073 Privacy of student records~~

~~49075 Parent/guardian permission for release of student records~~

~~49305—Cooperation of police and California Highway Patrol—~~

~~49402—Contracts with city, county or local health departments~~

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

Legal Reference continued:

~~49403—Cooperation in control of communicable disease and immunization—~~
~~49557.2 Sharing of information for MediCal eligibility~~
~~51202—Instruction in personal and public health and safety—~~
ELECTIONS CODE
~~2145-2148—Distribution of voter registration forms~~
~~12283—Polling places: schools~~
HEALTH AND SAFETY CODE
~~120440 Immunization records; release to local health departments~~
~~130100-130155 Early Childhood development; First 5 Commission~~
WELFARE AND INSTITUTIONS CODE
~~828—Disclosure of information re minors by law enforcement agency~~
~~828.1—School district police department; disclosure of juvenile criminal records~~
~~5850-5883 Mental Health Services Act~~
~~18961.5 Computerized database; families at risk for child abuse; sharing of information~~
~~18980-18983.8 Child Abuse Prevention Coordinating Council~~
~~18986-18986.30 Interagency Children's Services Act~~
~~18986.40-18986.46 Multidisciplinary services teams~~
~~18986.50-18986.53 Integrated day care program~~
~~18987.6-18987.62 Family-based services~~

Management Resources:

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

YOUTH LAW CENTER PUBLICATIONS

Model Form for Consent to Exchange Confidential Information among the Members of an Intagency Collaborative, 1995

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

California State Association of Counties: <http://www.csac.counties.org>

Children Now: <http://www.childrennow.org>

California Secretary of State: <http://www.ss.ca.gov>

California Voter Foundation: <http://www.calvoter.org>

Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.ccfc.ca.gov>

League of California Cities: <http://www.cacities.org>

Youth Law Center: <http://www.ylc.org>

Policy

adopted: May 26, 1999

revised: April 14, 2004

revised: April 9, 2008

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Administration

BP 2210(a)

ADMINISTRATION DISCRETION REGARDING BOARD POLICY

The Board of Education desires to be proactive in communicating its philosophy, priorities, and ~~Through the adoption of written policies, the Board of Education conveys its expectations for actions that will be taken in the District;; clarifying the roles and responsibilities of the Board, and Superintendent, and other senior administrators; and setting direction for the District through written policies~~ **communicates Board philosophy and direction.** However, the Board recognizes that, ~~in the course of at times, situations may arise in the operating of District schools or in the implementation of District programs, situations may arise which may that are~~ **not be addressed in written policies** ~~Board policy or administrative regulation.~~ **In such situations, or when immediate action is necessary to avoid any risk to the safety and security of students, staff, or District property or to prevent disruption of school operations, When resolution of such a situation necessitates immediate action,** the Superintendent or designee shall have the authority to act on behalf of the District **in a manner that is consistent with law and Board policies.**

(cf. 0000 – Vision)

(cf. 0100 – Philosophy)

(cf. 0200 – Goals for the School District)

(cf. 0450 – Comprehensive Safety Plan)

(cf. 0460 – Local Control and Accountability Plan)

(cf. 2110 – Superintendent Responsibility and Duties)

(cf. 2121 – Superintendent's Contract)

(cf. 3516.5 – Emergency Schedules)

(cf. 9000 – Role of the Board)

(cf. 9310 – Board Policies)

As necessary, the Superintendent or designee shall consult with other District staff, including legal counsel and/or the chief business official, regarding the exercise of this authority.

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the District's commitment to equity in District programs and activities.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 0415 – Equity)

(Ref. F 7.1)

ADMINISTRATION DISCRETION REGARDING BOARD POLICY

The Superintendent shall be accountable to the Board for all areas of operation under his/her authority. As appropriate, the Superintendent or designee shall notify the Board as soon as practicable after he/she exercises the authority granted under this policy. The Board President and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9320 – Meetings and Notices)

(cf. 9322 – Agenda/Meeting Materials)

~~If the situation or its resolution may affect the safety or security of students or staff members, involve a significant impact on student learning, or create a distraction within the school community, the Superintendent or designee shall notify the Board as soon as practicable after its occurrence. The Board President and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.~~

~~*(cf. 0450 – Comprehensive Safety Plan)*~~

~~*(cf. 3516.5 – Emergency Schedules)*~~

~~*(cf. 9322 – Agenda/Meeting Materials)*~~

~~Tier 3 Categorical Flexibility~~

~~The Board has determined that it is in the best interest of the District to utilize the categorical program flexibility authorized by Education Code 42605. In implementing the flexibility, the Superintendent, in accordance with Education Code 42605, may suspend any program or funding requirement reflected in any Board policy, administrative regulation, or other document designed for the operation of any Tier 3 categorical program to the extent that such suspension does not affect the terms of any existing District contract or bargaining agreement. As necessary, the Superintendent or designee shall consult with other District staff, including the legal counsel and/or the chief business official, regarding the District's exercise of this flexibility.~~

~~The Superintendent or designee shall regularly report to the Board regarding how the District is exercising the flexibility and whether the desired results are being achieved.~~

ADMINISTRATION DISCRETION REGARDING BOARD POLICY

~~(cf. 0420—School Plans/Site Councils)~~
~~(cf. 0420.1—School Based Program Coordination)~~
~~(cf. 1220—Citizen Advisory Committees)~~
~~(cf. 1312.4—Williams Uniform Complaint Procedures)~~
~~(cf. 3110—Transfer of Funds)~~
~~(cf. 3111—Deferred Maintenance Funds)~~
~~(cf. 4111—Recruitment and Selection)~~
~~(cf. 4112.2—Certification)~~
~~(cf. 4112.21—Interns)~~
~~(cf. 4113—Assignment)~~
~~(cf. 4117.14/4317.14—Postretirement Employment)~~
~~(cf. 4131—Staff Development)~~
~~(cf. 4131.1—Beginning Teacher Support/Induction)~~
~~(cf. 4138—Mentor Teachers)~~
~~(cf. 4139—Peer Assistance and Review)~~
~~(cf. 4231—Staff Development)~~
~~(cf. 4331—Staff Development)~~
~~(cf. 5123—Promotion/Acceleration/Retention)~~
~~(cf. 5136—Gangs)~~
~~(cf. 5141.32—Health Screening for School Entry)~~
~~(cf. 5145.6—Parental Notifications)~~
~~(cf. 5146—Married/Pregnant/Parenting Students)~~
~~(cf. 5147—Dropout Prevention)~~
~~(cf. 5148.1—Child Care Services for Parenting Students)~~
~~(cf. 5149—At Risk Students)~~
~~(cf. 6141.5—Advanced Placement)~~
~~(cf. 6142.6—Visual and Performing Arts Education)~~
~~(cf. 6142.91—Reading/Language Arts Instruction)~~
~~(cf. 6142.94—History Social Science Instruction)~~
~~(cf. 6146.1—High School Graduation Requirements)~~
~~(cf. 6151—Class Size)~~
~~(cf. 6161.1—Selection and Evaluation of Instructional Materials)~~
~~(cf. 6162.52—High School Exit Examination)~~
~~(cf. 6163.1—Library Media Centers)~~
~~(cf. 6164.2—Guidance/Counseling Services)~~
~~(cf. 6172—Gifted and Talented Student Program)~~
~~(cf. 6176—Weekend/Saturday Classes)~~
~~(cf. 6177—Summer School)~~
~~(cf. 6178—Career Technical Education)~~
~~(cf. 6178.2—Regional Occupational Center/Program)~~
~~(cf. 6179—Supplemental Instruction)~~
~~(cf. 6184—Continuation Education)~~
~~(cf. 6185—Community Day School)~~
~~(cf. 6200—Adult Education)~~
~~(cf. 7214—General Obligation Bonds)~~
~~(cf. 9323.2—Actions by the Board)~~

Legal Reference: (see next page)

(Ref. F 7.3)

ADMINISTRATION DISCRETION REGARDING BOARD POLICY

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules

35035 Powers and duties of superintendent

35160 Authority of governing boards

~~35160.5 Annual review of school district policies~~

35161 Powers and duties; authority to delegate

35163 Official actions, minutes and journal

~~42605 Tier 3 categorical flexibility~~

Management Resources:

CSBA PUBLICATIONS

~~Policy Implications of Categorical Program Flexibility, Policy Advisory, November 2009~~

~~Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009~~

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

~~Fiscal Issues Relating to Budget Reductions and Flexibility Provisions, April 2009~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy
adopted: May 26, 1999
revised: January 23, 2002
revised: March 24, 2010
revised: October 12, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 7.4)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3514.1(a)

HAZARDOUS SUBSTANCES

The Board of Education desires to provide a safe school environment that protects students and employees from exposure to **any** potentially hazardous substances ~~that may be~~ used in the District's educational program and in the maintenance and operation of District facilities and equipment.

(cf. 3514 - Environmental Safety)

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 4159/4257/4357 - Employee Safety)

(cf. 5141.22 - Infectious Diseases)

(cf. 5142 - Safety)

~~*(cf. 6161.3 - Toxic Art Supplies)*~~

Insofar as reasonably possible, the Superintendent or designee shall minimize the quantities of hazardous substances stored and used on school property. When hazardous substances must be used, the Superintendent or designee shall give preference to materials that cause the least risk to people and the environment.

(cf. 3510 - Green School Operations)

(cf. 3514.2 - Integrated Pest Management)

The Superintendent or designee shall ensure that all potentially hazardous substances on District properties are inventoried, used, stored, and regularly disposed of in a safe and legal manner.

The Superintendent or designee shall develop, implement, and maintain a written hazard communication program in accordance with 8 CCR 5194 and shall ensure that employees, students, and others as necessary are fully informed about the properties and potential hazards of substances to which they may be exposed.

(cf. 1240 - Volunteer Assistance)

The Superintendent or designee shall develop specific measures to ensure the safety of students and staff in school laboratories where hazardous chemicals are used. Such measures shall include the development and implementation of a chemical hygiene plan in accordance with 8 CCR 5191 and instruction to students about proper handling of hazardous substances.

(Ref. F 8.1)

HAZARDOUS SUBSTANCES (continued)

(cf. 6142.93 - Science Instruction)

The Superintendent or designee shall not order or purchase for use in grades K-6 any arts and crafts materials containing a substance determined by the California Office of Environmental Health Hazard Assessment to be toxic. The Superintendent or designee shall not purchase any such toxic material for use in grades 7-12 unless it includes a warning label as specified in Education Code 32065 that identifies any toxic ingredients, warns of potential adverse health effects, and describes procedures for safe use and storage. (Education Code 32064)

Legal Reference:

EDUCATION CODE

32060-32066 *Toxic art supplies in schools*

49340-49341 *Hazardous substances education*

49401.5 *Legislative intent; consultation services*

49411 *Chemical listing; compounds used in school programs; determination of shelf life; disposal*

FOOD AND AGRICULTURAL CODE

12981 *Regulations re pesticides and worker safety*

HEALTH AND SAFETY CODE

25163 *Transportation of hazardous wastes; registration; exemptions; inspection*

25500-25520 *Hazardous materials release response plans; inventory*

108100-108515 *California Hazardous Substances Act*

LABOR CODE

6360-6363 *Hazardous Substances Information and Training Act*

6380-6386 *List of hazardous substances*

CODE OF REGULATIONS, TITLE 8

339 *List of hazardous substances*

3203 *Illness and injury prevention program*

3204 *Records of employee exposure to toxic or harmful substances*

5139-5230 *Control of hazardous substances, especially*

5154.1-5154.2 *Ventilation*

5161 *Definitions*

5162 *Emergency eyewash and shower equipment*

5163 *Control of spills*

5164 *Storage of hazardous substances*

5191 *Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan*

5194 *Hazard Communication*

CODE OF REGULATIONS, TITLE 22

37450.40-67450.49 *School hazardous waste collection, consolidation, and accumulation facilities*

Management Resources: (see next page)

HAZARDOUS SUBSTANCES (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Science Safety Handbook for California Public Schools, 2012

CALIFORNIA OFFICE OF ENVIRONMENTAL HEALTH HAZARD ASSESSMENT PUBLICATIONS

Art and Craft Materials in Schools: Guidelines for Purchasing and Safe Use, September 17, 2016

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://cde.ca.gov>

California Office of Environmental Health Hazard Assessment: <http://www.oehha.ca.gov>

Department of Industrial Relations, Cal/OSHA: <http://www.dir.ca.gov/dosh>

Policy
adopted: June 23, 1999
revised: June 11, 2014
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 8.3)



RIALTO UNIFIED SCHOOL DISTRICT

Certificated and Classified Personnel

BP 4140(a)
4240
4340

BARGAINING UNITS

The Board of Education recognizes the right of public school employees to form bargaining units, select an employee organization as the exclusive representative of their unit, and be represented by that organization in their employment relationship with the District. The Board is committed to negotiating in good faith with the employee organizations and respecting the rights of employees and employee organizations.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 – Role of the Board)

The District shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5, 3543.6)

~~Neither the District nor the employee organization shall impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3543.6)~~

(cf. 4119.1/4219.1/3219.1 - Civil and Legal Rights)

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

The District may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. The bargaining unit includes all supervisory employees.
2. The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.

(Ref. F 9.1)

BARGAINING UNITS (continued)

(cf. 4300 – Administrative and Supervisory Personnel)
(cf. 4301 – Administrative Staff Organization)
(cf. 4312.1 – Contracts)

For this purpose, supervisory employee means any employee, regardless of job description, having the authority, in the interest of the District, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Employees serving in a management, senior management, or confidential positions shall not be represented by an exclusive representative. Such employees may represent themselves individually or may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions, but that organization shall not meet and negotiate with the District. For this purpose: (Government Code 3540.1, 3543.4)

1. Management employee means any employee who has significant responsibilities for formulating District policies or administering District programs, and whose position is designated as a management position by the Board.
2. Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

Membership

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

BARGAINING UNITS (continued)

Access to Employee Orientations and Contact Information

The district shall permit employee organizations access to new employee orientations where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide employee organizations at least 10

days' notice in advance of an orientation. However, in any specific instance where an unforeseeable, urgent need critical to the district's operation prevents the required 10 days' notice, a shorter notice may be provided. (Government Code 3555.5, 3556)

The structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative, following a request to negotiate by either party. If the district and exclusive representative fail to reach an agreement, matters related to the access to new employee orientation shall be subject to compulsory interest arbitration. The district and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time and place of orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), personal email address(es) on file with the district, and home address of any newly hired employee in the bargaining unit, within 30 days of hire or by the first pay period of the month following hire. In addition, the Superintendent or designee shall provide the same information in regard to all employees in the bargaining unit to an exclusive representative at least every 120 days, unless more frequent or detailed lists are required by agreement with the exclusive representative. (Government Code 3558, 6254.3)

BARGAINING UNITS (continued)

However, the Superintendent or designee shall not disclose the home address and any phone numbers on file for employees performing law enforcement-related functions, nor shall he/she disclose the home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 or any employee who provides written request that the information not be disclosed for this purpose. Following receipt of a written request, the district shall remove the employee's home address, home and personal cell phone numbers, and personal email address from any mailing list maintained by the district unless the list is only used by the district to contact the employee. (Government Code 3558, 6207, 6254.3)

(cf. 1340 - Access to District Records)

Payment of Membership Dues or Service Fee or Other Payments to an Employee Organization

~~Upon written request of a recognized employee organization, the Superintendent or designee shall deduct the amount of organization dues or the fair share service fee, determined in accordance with Government Code 3546, from the wages and salary of each employee represented by the employee organization and shall pay that amount to the employee organization.~~ When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168; Government Code 3546)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the district, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the district a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the district. The employee organization shall indemnify the district for any employee claims regarding payroll deductions made by the district in reliance on notification from the employee organization. (Education Code 45060, 45168)

(Ref. F 9.4)

BARGAINING UNITS (continued)

When an employee organization which has declined to certify that it will handle and process employee written authorizations makes a request for payroll deductions, the district shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168) (Education Code 45060, 45168; Government Code 3546)

~~Any employee who is a member of a religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations shall not be required to join, maintain membership in, or financially support any employee organization as a condition of employment. However, such employee may be required to pay an amount equal to the service fee to a designated charitable fund. (Government Code 3546.3)~~

~~Each employee organization shall, within 60 days after the end of its fiscal year, provide the Public Employment Relations Board (PERB) and the employees who are members of the organization with a detailed financial report consisting of a balance sheet and an operating statement. If the employee organization fails to provide the financial report, any employee within the organization may issue an order compelling the organization to provide the financial report. (Government Code 3546.5)~~

~~(cf. 3460 — Financial Reports and Accountability)~~

~~The Superintendent or designee may provide an employee organization with the home address and home telephone number of employees, except any employees performing law enforcement-related functions and any employees who provide written request that the information not be disclosed for this purpose. (Government Code 6254.3)~~

~~(cf. 1340 — Access to District Records)~~

BARGAINING UNITS (continued)

Legal Reference:

EDUCATION CODE

45060-45061.5 *Deduction of fees from salary or wage payment, certificated employees*

45100.5 *Senior management positions*

45104.5 *Abolishment of senior classified management positions*

45108.5 *Definitions of senior classified management employees*

45108.7 *Waiver of provisions of 45108.5*

45168 *Deduction of fees from salary or wage payment, classified employees*

45220-45320 *Merit system, classified employees*

GOVERNMENT CODE

3540-3549.3 *Educational Employment Relations Act, especially:*

3540 *Definitions*

3543.4 *Management position; representation*

6254.3 *Disclosure of employee contact information to employee organization*

6503.5 *Joint powers agencies*

53260-53264 *Employment contracts*

CODE OF REGULATIONS, TITLE 8

33015-33490 *Recognition of exclusive representative; proceedings*

33700-33710 *Severance of established unit*

34020 *Petition to rescind organizational security arrangement*

34055 *Reinstatement of organizational security arrangement*

3545 *Appropriateness of unit; basis*

COURT DECISIONS

Janusv. American Federation of State, County and Municipal Employees, Council 31, (2018) 138 S.Ct. 2448.

County of Los Angeles v. Service Employees International Union, Local 721, (2011), 192 Cal.App.4th 1409

Management Resources: (see next page)

CSBA PUBLICATIONS

Collective Bargaining DVD-ROM

Before the Strike: Planning Ahead in Difficult Negotiations, 1996

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

Policy

adopted: March 2007

revised: August 22, 2007

revised: August 27, 2014

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

(Ref. F 9.6)



RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4158(a)
4258
4358

EMPLOYEE SECURITY

The Board of Education desires to provide a safe and orderly work environment for all employees. As part of the District's comprehensive school safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for providing ~~them with~~ necessary assistance and support when emergency situations occur.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 5131.4 - Campus Disturbances)

Any employee against whom violence or any threat of violence has been directed in the workplace shall notify the Superintendent or designee immediately. **As appropriate, T**he Superintendent or designee shall initiate legal and security measures to protect the employee and others in the workplace. ~~In addition, the Superintendent or designee may initiate legal proceedings against any individual to recover damages for injury caused by the willful misconduct of that individual to the person or property of an employee or another person on District premises.~~

The Superintendent or designee may pursue legal action on behalf of an employee against a student or his/her parent/guardian to recover damages to the employee or his/her property caused by the student's willful misconduct that occurred on the District property, at a school or district activity, or in retaliation for lawful acts of the employee in the performance of his/her duties. (Education Code 48904, 48905)

(cf. 3320 - Claims and Actions Against the District)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 4156.3/4256.3/4356.3 – Employee Property Reimbursement)
(cf. 5125.2 l- Withholding Grades, Diploma or Transcripts)

The Superintendent or designee shall ensure that employees ~~are trained~~ **receive training** in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques, **procedures and responding to an active shooter situation**, and crisis resolution.

(cf. 4131/4231/4331 - Staff Development)

(Ref F 10.1)

EMPLOYEE SECURITY (continued)

The Superintendent or designee **also** shall ~~ensure that employees are informed~~ **inform teachers**, in accordance with law, of crimes and offenses committed by students who may pose a danger in the classroom. **(Education Code 48201, 49070; Welfare and Institutions Code 827)**

The Superintendent or designee may make available at appropriate locations, including, but not limited to, District and school offices, gyms, and classrooms, communication devices that would enable two-way communication with law enforcement and others when emergencies occur.

(cf. 5141 - Health Care and Emergencies)

Use of Pepper Spray

Employees ~~will~~ shall not carry or possess pepper spray on school property or at school activities, except when authorized by the Superintendent or designee for self-defense purposes. When allowed, an employee may only possess pepper spray in accordance with administrative regulations and Penal Code 22810. ~~notify the building administrator if they are in possession of pepper spray that meets the requirements of Penal Code 12403.7 on school property and at school activities for their own safety. Employees will be responsible for completing the Oleoresin Capsicum (OC) form upon the discharge of pepper spray on an individual.~~ Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to ~~immediate and~~ appropriate disciplinary measures.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Reporting of Injurious Objects

The Board requires employees to take immediate action upon being made aware that any person is in possession of a **weapon or an** unauthorized injurious object on school grounds or at a school-related or school-sponsored activity. The employee shall use his/her own judgment as to the potential danger involved and, ~~based upon this analysis~~, shall do one of the following:

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action

EMPLOYEE SECURITY (continued)

3. Immediately call 911 and the principal

(cf. 3515.7 – Firearms on School Grounds)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144. - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When informing the principal about the possession or seizure of a weapon or dangerous device, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any seizure.

Legal Reference:

EDUCATION CODE

32210-32212 Willful disturbance, public schools or meetings

32225-32226 Communication devices

35208 Liability insurance

35213 Reimbursement for loss, destruction or damage of school property

44014 Report of assault by pupil against school employee

44807 Duty concerning conduct of students

48201 Transfer of student records

48900-48926 Suspension or expulsion Grounds for suspension or expulsion

49079 Notification to teacher; student who has engaged in acts re: grounds for suspension or expulsion

49330-49335 Injurious objects

CIVIL CODE

51.7 Freedom from violence or intimidation

CODE OF CIVIL PROCEDURE

527.8 Workplace violence safety act

GOVERNMENT CODE

995-996.4 Defense of public employees

3543.2 Scope of representation

PENAL CODE

71 Threatening public officers and employees and school officials

240-246.3 Assault and Battery, ~~especially including:~~

241.3 Assault against school bus drivers

241.6 Assault on school employee ~~including~~ board member

243.3 Battery against school bus drivers

243.6 Battery against school employee ~~including~~ board member

245.5 Assault with deadly weapon; ~~against~~ school employee ~~including~~ board member

290 Registration of sex offenders

601 Trespass by person making credible threat

EMPLOYEE SECURITY (continued)

Legal Reference continued:

626.9 -626.11 School crimes

646.9 Stalking

22810 Purchase, possession, and use of tear gas

12403.7 Weapons approved for self defense

WELFARE AND INSTITUTIONS CODE

827 Juvenile court proceedings; reports; confidentiality

828.1 District police or security department, disclosure of juvenile records

COURT DECISIONS

City of San Jose v. William Garbett, (2010) 190 Cal. App. 4th 526

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools and Violence Prevention Office:

<http://www.cde.ca.gov/ss>

Policy
adopted: August 11, 1999
revised: December 3, 2001
revised: September 14, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref F 10.4)



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5146(a)

MARRIED/PREGNANT/PARENTING STUDENTS

The Board of Education recognizes that early marriage, pregnancy or parenting **and related responsibilities** may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and to promote the healthy development of their children.

(cf. 5113.1 – Chronic Absence and Truancy)

(cf. 5147 – Dropout Prevention)

(cf. 5149 – At Risk Students)

(cf. 6011 – Academic Standards)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.11 – Alternative Credits Toward Graduation)

(cf. 6146.2 – Certificate of Proficiency/High School Equivalency)

(cf. 6164.5 – Student Success Teams)

The District shall not discriminate against any student on the basis of the student's material status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. (Education Code 230; 20 USC 1681-1688)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 5127 – Graduation Ceremonies and Activities)

~~Any education program or activity, including any class or extracurricular activity, that is offered separately to such students shall be comparable to that offered to other District students. A student's participation in such programs shall be voluntary. (34 CFR 106.40)~~

(cf. 6142.7 – Physical Education and Activity)

(cf. 6145 – Extracurricular and Co-curricular Activities)

~~Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the District's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 – Uniform Complaint Procedures.~~

(cf. 1312.3 – Uniform Complaint Procedures)

For school-related purposes, a married student under the age of 18 years **who enters into a valid marriage** shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

(Ref. F 11.1)

MARRIED/PREGNANT/PARENTING STUDENTS

~~The Superintendent or designee shall periodically report to the Board regarding the effectiveness of District strategies to support married, pregnant, and parenting students, which may include data on participation rates in District programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on District programs and services.~~

~~(cf. 0500 – Accountability)~~

~~(cf. 6162.5 – Student Assessment)~~

Pregnant and Parenting Students

Pregnant and parenting students retain the right to participate in any comprehensive school or educational alternative programs. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child. (Education Code 54745)

~~(cf. 6158 – Independent Study)~~

~~(cf. 6181 – Alternative Schools/Programs of Choice)~~

~~(cf. 6184 – Continuation Education)~~

~~(cf. 6200 – Adult Education)~~

Any education program or activity that is offered separately to pregnant students, including any class or extracurricular activity, shall be equal to that offered to other District students. A student's participation in such program shall be voluntary. (5 CCR 4950)

~~(cf. 6142.7 – Physical Education and Activity)~~

~~(cf. 6145 – Extracurricular and Cocurricular Activities)~~

As required for other students with physical or emotional conditions or temporary disabilities, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician indicating that the student is physically and emotionally able to participate in an education program or activity. (34 CFR 106.40)

~~When necessary, the District shall provide reasonable accommodations to pregnant and parenting students to enable them to access the educational program. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. A lactating student shall have access to a private location, other than a restroom, to breastfeed or express milk for her infant child.~~

~~(cf. 6183 – Home and Hospital Instruction)~~

(Ref. F 11.2)

MARRIED/PREGNANT/PARENTING STUDENTS

~~A student may be required, based on her pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician indicating that she is physically and emotionally able to participate in an educational program or activity, if other students with physical or emotional conditions or temporary disabilities are required by the District to provide such certification. (34 CFR 106.40)~~

To the extent feasible, educational and related support services shall be provided, either through the District or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

- ~~1. Child care and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities~~

~~(cf. 1020 – Youth Services)~~

~~(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)~~

~~(cf. 5148 – Child Care and Development)~~

12. Parenting education and life skills instruction

23. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code 49553, 42 USC 1786, and 7 CFR 246.1-246.28.

~~(cf. 3550 – Food Service/Child Nutrition Program)~~

~~(cf. 5030 – Student Wellness)~~

34. Health care services, including prenatal care

~~(cf. 5141.6 – School Health Services)~~

45. Tobacco, alcohol, and/or drug prevention and intervention services

~~(cf. 5131.6 – Alcohol and Other Drugs)~~

~~(cf. 5131.62 – Tobacco)~~

56. Academic and personal counseling

~~(cf. 6164.2 – Guidance/Counseling Services)~~

67. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

(Ref. F 11.3)

MARRIED/PREGNANT/PARENTING STUDENTS

(cf. 6179 – Supplemental Instruction)

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

(cf. 4131/4231/4331 – Staff Development)

Absences

Pregnant or parenting students may be excused for absences related to confidential medical appointments in accordance with BP/AR 5113 – Absences and Excuses.

(cf. 5113 – Absences and Excuses)

The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by her physician. At the conclusion of the leave, the student shall be reinstated to the status she held when the leave began. (34 CFR 106.40)

(cf. 5112.3 – Student Leave of Absence)

~~A pregnant or parenting student also may request exception from attendance because of a related physical or mental condition or because of personal services that must be rendered to a dependent.~~ (Education Code 48410)

(cf. 5112.1 – Exemption from Attendance)

Reasonable Accommodations

When necessary, the District shall provide reasonable accommodations to pregnant and parent students to enable them to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities of medical conditions. (34 CFR 106.40)

(cf. 6183 – Home and Hospital Instruction)

MARRIED/PREGNANT/PARENTING STUDENTS

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

- 1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child**
- 2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk**
- 3. Access to a power source for a breast pump or any other equipment used to express breast milk**
- 4. Access to a place to store expressed breast milk safely**
- 5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child**

Complaints

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the District's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 – Uniform Complaint Procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

Any complaint alleging District noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the District's procedures in AR 1312.30 – Uniform Complaint Procedures. A complainant who is not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 222; 5 CCR 4600-4687)

MARRIED/PREGNANT/PARENTING STUDENTS

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of District strategies to support married, pregnant, and parenting students, which may include data on participation rates in District programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on District programs and services.

Legal Reference:

EDUCATION CODE

222 Reasonable accommodations; lactating students

230 Sex discrimination

8200-8498 Child Care and Development Services Act

48205 Excused absences

48220 Compulsory education requirement

48410 Persons exempted from continuation classes

49553 Nutrition supplements for pregnant/lactating students

51220.5 Parenting skills and education

51745 Independent study

52610.5 Enrollment of pregnant and parenting students in adult education

54740-54749 Cal-SAFE program for pregnant/parenting students and their children

CIVIL CODE

51 Unruh Civil Rights Act

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child centers

101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

MARRIED/PREGNANT/PARENTING STUDENTS

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements

Pregnant Students and Confidential Medical Services

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

CDE PUBLICATIONS

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org>

U.S. Department of Agriculture, Women, Infants, and Children Program:

<http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

Policy
adopted: September 8, 1999
revised: September 9, 2009
revised: January 20, 2016
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 11.7)



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6173(a)

EDUCATION FOR HOMELESS CHILDREN

The Board of Education desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the District. The District shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines. (42 USC 11432)

(cf. 3250 – Transportation Fees)

(cf. 3260 – Fees and Charges)

(cf. 5113.1 – Chronic Absence and Truancy)

When there are at least 15 homeless students in the District or a District school, the District's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall designate an appropriate staff person to serve as a District liaison for homeless children and youths. The District liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

In order to identify District students who are homeless, the Superintendent or designee may give a housing questionnaire to all parents/guardians during school registration, make referral forms readily available, include the District liaison's contact information on the District and school web sites, provide materials in a language easily understood by families and students, provide school staff with professional development on the definition and signs of homelessness, and contact appropriate local agencies to coordinate referrals for homeless children and youth and unaccompanied youth.

(Ref. F 12.1)

EDUCATION FOR HOMELESS CHILDREN (continued)

(cf. 1113 – District and School Web Sites)

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g. (42 USC 11432)

(cf. 5125 – Student Records)

(cf. 5125.1 – Release of Directory Information)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the students' best interests as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

(cf. 3550 – Food Service/Child Nutrition Program)

(cf. 3553 – Free and Reduced Price Meals)

(cf. 5148.2 – Before/After School Programs)

(cf. 5148.3 – Preschool/Early Childhood Education)

(cf. 6159 – Individualized Education Program)

(cf. 6164.2 – Guidance/Counseling Services)

(cf. 6171 – Title I Programs)

(cf. 6172 – Gifted and Talented Student Program)

(cf. 6174 – Education for English Language Learners)

(cf. 6177 – Summer Learning Programs)

(cf. 6178 – Career and Technical Education)

(cf. 6179 – Supplemental Instruction)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. **However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)**

EDUCATION FOR HOMELESS CHILDREN (continued)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the District and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

(cf. 1020 – Youth Services)

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness. (42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the District shall revise its strategies as needed to better support the education of homeless students.

(cf. 0500 – Accountability)

(cf. 6162.51 – State Academic Achievement Tests)

(cf. 6190 – Evaluation of the Instruction Program)

Legal Reference: (see next page)

(Ref. F 12.3)

EDUCATION FOR HOMELESS CHILDREN (continued)

Legal Reference:

EDUCATION CODE

2558.2 Use of revenue limits to determine average daily attendance of homeless children
39807.5 Payment of transportation costs by parents
48850 Educational rights of homeless and foster youth; ~~participation in extracurricular activities~~
48852.5 Notice of education rights of homeless students
48852.7 Enrollment of homeless students
48915.5 Recommended expulsion, homeless student with disabilities
48918.1 Notice of recommended expulsion
51225.1-51225.3 Graduation requirements
52060-52077 Local control and accountability plan

CODE OF REGULATION, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1087vv Free Application for Federal Student Aid; definitions
1232g Family Educational Rights and Privacy Act
6311 Title I state plan; state and local educational agency report cards

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act
12705 Cranston-Gonzalez National Affordable Housing Act; state and local strategies

Management Resources:

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendation

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter, July 27, 2016

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 20042016

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CAChildWelfareCouncil.aspx>

California Dept. of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Dept. of Education: <http://www.ed.gov/programs/homeless/index.html>

Policy

adopted: November 9, 2005

revised: April 20, 2016

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

(Ref. F 12.4)



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6185(a)

COMMUNITY DAY SCHOOL

The Board of Education recognizes the need to provide an appropriate alternative educational ~~program option~~ for expelled students who are prohibited from attending regular schools in the District, ~~and for identified~~ students referred by probation **pursuant to Welfare and Institutions Code 300 or 602, and students referred by a school attendance review board or another District-level referral processes.** The District's ~~shall operate one or more~~ community day schools **program shall be** designed to meet the needs of these students **and ensure academic progress necessary for their success when returned to a regular school environment.** ~~The Superintendent or designee shall ensure that any such school is operated in accordance with legal requirements related to enrollment, instructional time and facilities.~~

(cf. 5113 – Absences and Excuses)

(cf. 5113.1 – Chronic Absence and Truancy)

(cf. 5144 – Discipline)

(cf. 5114.1 – Suspension and Expulsion/Due Process)

~~The Board perceives the Community Day School as a flexible component of a comprehensive effort to meet the needs of expelled and other at risk students throughout the County.~~ **The Superintendent or designee shall collaborate with solicit input from the County Superintendent of Schools and, as appropriate, other neighboring districts when designing the District Community Day School and shall collaborate with them in fulfilling countywide needs within the county to develop, for Board adoption, a plan for providing education services and appropriate placements to all expelled students in the county.** (Education Code 48926)

~~In order to foster positive attitudes and academic progress, the Board recognizes that Community Day Schools must provide~~ **The District's community day school program shall be designed to give** students substantial individual help with their problems. ~~Community Day School staff shall collaborate with District counselors, psychologists, and other support staff and with the County Office of Education, law enforcement, probation, and human services agency staff who work with at risk youth. To the extent possible, Community Day School programs shall provide a low student teacher ratio as well as individualized instruction and assessment. To the extent possible, the program shall include:~~

(Ref. F 13.1)

COMMUNITY DAY SCHOOL (continued)

- 1. Cooperation with the county office of education, law enforcement, probation, and human services agencies personnel who work with at-risk youth**
- 2. Low student-teacher ratio**
- 3. Individualized instruction and assessment**
- 4. Maximum collaboration with District support service resources, including, but not limited to, school counselors and psychologists, academic counselors, and student discipline personnel**

(cf. 0400 – Comprehensive Plans)

(cf. 1020 – Youth Services)

(cf. 5149 – At Risk Students)

(cf. 6164.2 – Guidance/Counseling Services)

The Superintendent or designee shall establish procedures for the involuntary transfer of students to a Community Day School in accordance with law ~~and administrative regulation~~.
(Education Code 48662)

(cf. 5113 – Absences and Excuses)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

The Superintendent or designee may require community day school students to attend school for up to seven days each week in a directed program designed to provide students with the skills and attitudes necessary for success when they are returned to a regular school environment. **(Education Code 48666)**

A community day school shall not be situated on the same site as a regular district elementary, middle, junior high, comprehensive senior high, opportunity, or continuation school, except when allowed by law and when the Board certifies by a two-thirds vote that no satisfactory alternative facilities are available for the community day school. Such Board certification shall be valid for not more than one school year and may be renewed by a subsequent two-thirds vote of the Board.
(Education Code 48661)

(cf. 9323.2 – Actions by the Board)

Community day schools shall be operated in safe, well-maintained facilities that meet the requirements of Education Code 17292.5.

COMMUNITY DAY SCHOOL (continued)

(cf. 0500 – Accountability)

(cf. 6190 – Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

1980-1986 County community schools

17085-17096 Emergency portable facilities

17280-17316 Field Act, especially:

17365-17374 Field Act

48260-48273 Truants

48660-48666 Community day schools

48900-48926 Suspension or expulsion

52052 Accountability

52064.5 Program evaluation; state evaluation rubrics

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction

602 Minors violating laws defining crime; ward of court

CALIFORNIA CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability systems

UNITED STATES CODE, TITLE 20

1400 -1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement of students with disabilities

Management Resources:

CDE PROGRAM ADVISORIES

0306.96—*Expulsion Policies and Expulsion Placements*, SPB:—95/96-04

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Guidelines for Establishing a Community Day School

WEB SITES

~~CDE, Education Options Office:~~ <http://www.cde.ca.gov/spbranch/essdiv/edoptshome.html>

California Department of Education: <http://www.cde.ca.gov/sp/oe/cd>

Policy

adopted: September 22, 1999

revised: September 27, 2006

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Bylaws of the Board

BB 9012(a)

BOARD MEMBER ELECTRONIC COMMUNICATIONS

The Board of Education recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting nor to circumvent the public's right to access records regarding district business.

~~(cf. 1100 - Communications with the Public)~~

~~(cf. 9000 - Role of the Board)~~

~~(cf. 9322 - Agenda/Meeting Materials)~~

A majority of the Board **members** shall not, outside of ~~an authorized~~ **a noticed** meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

~~(cf. 9320 - Meetings and Notices)~~

To avoid inadvertently violating the prohibition of law against a serial meeting, a Board member shall not forward his/her comments on an electronic communication he/she receives from another member regarding an issue within the subject matter jurisdiction of the Board to any other member.

~~Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.~~

~~In addition, Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.~~

BOARD MEMBER ELECTRONIC COMMUNICATIONS (continued)

When communicating electronically, Board members shall make every effort to **adhere** ~~ensure that their electronic communications conform~~ to the same standards and protocols established for other forms of communication. A Board member may respond, ~~as appropriate~~, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. **As appropriate**, ~~Any~~ complaints or requests for information ~~should~~ **may** be forwarded to the Superintendent ~~in accordance with Board bylaws and protocols~~ so that the issue may receive proper consideration and be handled through the appropriate district process. ~~As appropriate~~, ~~C~~ommunication received from the **media press** ~~shall~~ be forwarded to the designated district spokesperson.

(cf. 1112 - Media Relations)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3320 - Claims and Actions Against the District)

(cf. 9005 - Governance Standards)

(cf. 9121 - Board President)

(cf. 9200 - Limits of Board Member Authority)

~~To the extent possible, electronic communications regarding any district related business shall be transmitted through a district approved device or account. When any such communication is transmitted through a Board member's personal device or account, he/she shall copy the communication to a district electronic storage device for easy retrieval.~~

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

A Board member's electronic communications, including, but not limited to, emails and text messages, which are related to the conduct of district business may be subject to disclosure under the California Public Records Act, regardless of whether they are sent or received on the Board member's personal or district-provided account or device. To the extent possible, electronic communications regarding any Board business shall be transmitted through a district-provided device or account. When any such communication is transmitted through a Board member's personal device or account, he/she shall copy the communications of a district electronic storage device for easy retrieval.

BOARD MEMBER ELECTRONIC COMMUNICATIONS (continued)

Board members may use electronic communications to discuss matters that are outside the jurisdiction of the Board, regardless of the number of members participating in the discussion, and such personal communications are generally not subject to public disclosure.

(cf. 9010 – Public Statements)

Legal Reference:

EDUCATION CODE

~~35140~~ 1011 Time and place of meetings

35145 Public meetings

35145.5 Agenda; public participation; regulations

35147 Open meeting law exceptions and applications

GOVERNMENT CODE

6250-6270 California Public Records Act

11135 State programs and activities, discrimination

54950-54963 The Ralph M. Brown Act, especially:

54952.2 Meeting, defined

54953 Meetings to be open and public; attendance

54954.2 Agenda posting requirements, board actions

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Management Resources:

CSBA PUBLICATIONS

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

The Brown Act: School Boards and Open Meeting Laws, rev. 2006

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

~~CSBA, Agenda Online:—~~

~~<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>~~

California Attorney General's Office: <https://oag.ca.gov>

Bylaw
adopted: December 16, 2009
revised: April 11, 2018
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

G INSTRUCTION CONSENT



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NORTHERN CALIFORNIA COLLEGE TOURS –
CARTER HIGH SCHOOL AVID**

Background: The AVID (Advancement Via Individual Determination) program changes lives of first generation college bound students by providing a more equitable, student-centered approach in their learning. A primary focus within AVID is to close the opportunity gap, so that we may prepare AVID students for college, careers, and life. The Northern California College trip offers students an opportunity for students to experience college life and culture outside their normal surroundings.

Rationale: The campus tour will give AVID students information from admissions counselors, teach them about the university culture and campus life, and allow interaction with current college students serving as mentors. This experience will provide AVID students with an opportunity that would normally be inaccessible to them.

Recommendation: Approve eighty-seven (87) Carter High School AVID students (50 girls and 37 boys) and nine (9) chaperones (5 females and 4 males) to attend a college tour on October 17, 2018 through October 19, 2018, at the following colleges: California State University at Monterey Bay; University of California, Santa Cruz; Norte Dame de Namur University; San Jose State University; University of California, Santa Barbara; and California State University, Los Angeles.

Fiscal Impact: \$24,000.00 – College Readiness Block Grant

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. G 1.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **RACHEL'S CHALLENGE – JEHUE MIDDLE SCHOOL**

Background: Rachel's Challenge programs provide a sustainable, evidence-based framework for positive climate and culture in our schools. Fully implemented, partner schools achieve statistically significant gains in community engagement, faculty/student relationships, leadership potential, and school climate; along with reductions in bullying, alcohol, tobacco, and other drug use.

Rationale: Rachel's Challenge will help drive our PBIS implementation as we teach students how to meet our schoolwide expectations by providing their signature "Kindness and Compassion" curriculum and through professional development. Our students will benefit from live assemblies which will introduce them on how to "start a chain reaction" of kindness. The Jehue community will be supported by a live parent/community event where they will also be introduced to the Rachel's Challenge middle school program and told how they can engage in this important work of teaching children how to be kind and compassionate individuals.

Recommendation: Approve an agreement with Rachel's Challenge for live events on October 11, 2018, and access to both print and online materials for the 2018-2019 school year.

Fiscal Impact: \$6,500.00 – Site Title I Fund

Submitted by: Carolyn Eide
Reviewed by: Kelly Bruce

(Ref. G 2.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **WOMEN'S WEST COAST TOURNAMENT OF CHAMPIONS, ROCKLIN
CARTER HIGH SCHOOL GIRLS WRESTLING TEAM**

Background: N/A

Rationale: This tournament is a premier tournament on the west coast for female wrestling with all the major universities represented.

Recommendation: Approve ten (10) students of the Carter High School girls wrestling team, and one female chaperone, to attend the Women's West Coast Tournament of Champions in Rocklin, California, December 13, 2018 through December 16, 2018.

Fiscal Impact: \$1,400.00 – ASB & General Fund

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. G 3.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NORTHERN CALIFORNIA COLLEGE TOURS –
EISENHOWER HIGH SCHOOL IVY LEAGUE**

Background: The Ivy League program is the cohort of high achieving students that are vetted from their middle school years and recommended to take all of their core classes in the honors/AP track together for all 4 years. The vision for these students on this pathway is that they will qualify to apply to any university that they aspire to in their senior year.

Rationale: The Northern California College trip offers students an opportunity for students to experience college life and culture outside their normal surroundings. The campus tour will give the Ivy League students information from admissions counselors, teach them about the university culture and campus life, and allow interaction with current college students serving as mentors.

Recommendation: Approve thirty (30) Eisenhower High School Ivy League students (24 girls and 6 boys) and five (5) chaperones (3 females and 2 males) to attend a college tour, October 18, 2018 through October 20, 2018, at the following colleges: Cal Poly San Luis Obispo; University of California, Berkeley; Stanford University; and University of California, Santa Barbara.

Fiscal Impact: \$12,000.00 – College Readiness Block Grant

Submitted by: Francisco S. Camacho, Jr.
Reviewed by: Kelly Bruce

(Ref. G 4.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DONATIONS**

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
The Way Bible Fellowship	Kordyak Elementary/ Principal's Donation Account	\$ 100.00
truist by frontstream	Boyd Elementary/ Student Rewards	\$ 60.00

NON-MONETARY DONATIONS

AdoptAClassroom.org and Burlington Stores	Dunn Elementary/ \$10,000.00 worth of Instructional Supplies
Target Distribution Center	Frisbie Middle School/ 80 Backpacks with School Supplies

It is recommended that the Board of Education accept the listed donations from The Way Bible Fellowship, truist by frontstream, AdoptAClassroom.org., Burlington Stores, and Target Distribution Center, and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – September 26, 2018	\$ 160.00
Donations – Fiscal Year-To-Date	\$ 6,279.00

Submitted and Reviewed by: Mohammad Z. Islam
(Ref. H 2.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **APPROVAL TO USE PUBLIC BIDS AND CONTRACTS FOR
PURCHASE OF CLASSROOM SUPPLIES, EQUIPMENT & CHEMICALS**

Background: Pursuant to Public Contract Code 20118, authorization is needed of the Board of Education to purchase from the bids of other governmental agencies for services and/or equipment.

Rationale: By utilizing such public bids and contracts, it will allow the District to purchase classroom supplies, equipment and chemicals to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing this bid will be in the best interest of the District.

San Diego USD Bid No. GD-16-0758-76
For the purchase of classroom supplies, equipment
and chemicals.

Recommendation: Approve Bid No. GD-16-0758-76 (San Diego USD) to purchase classroom supplies, equipment, and chemicals.

Fiscal Impact: To be determined at time of purchase(s) - General Fund

Submitted by: Daniel Distrola
Reviewed by: Mohammad Z. Islam
(Ref. H 3.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **APPROVAL OF AWARD TO SUNRISE PRODUCE FOR *UPDATED* #RIANS-2018-19-006 TORTILLA PRODUCTS "RE-BID"**

Background: Tortillas are used in the operation of the National School Lunch Program. New federal guidelines require the use of whole grain in all tortilla products.

Rationale: Award of this item will allow Rialto Unified School District Nutrition Services to use a qualified company to procure and use tortillas at the school sites for the National School Lunch Program.

Rialto Unified School District, Nutrition Services *UPDATED* #RIANS-2018-19-006 TORTILLA PRODUCTS "RE-BID" was advertised in accordance with Public Contract Code 20111. A bid package was also prepared and mailed to eleven (11) vendors. The following three (3) vendors responded:

GOLD STAR FOODS
MORENO BROS.
SUNRISE PRODUCE

The bid opening was held on August 24, 2018, at 1:00 p.m., with representatives from the District and one (1) vendor present.

Recommendation: Award Sunrise Produce for the *UPDATED* #RIANS-2018-19-006 TORTILLA PRODUCTS "RE-BID" for the 2018-2019 fiscal year.

Fiscal Impact: To be determined at time of purchase(s) – Fund 13 - Cafeteria Funds

Submitted by: Fausat Rahman-Davies
Reviewed by: Mohammad Z. Islam

(Ref. H 4.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH JOHN R. BYERLY, INC.
FOR EISENHOWER HIGH SCHOOL SOFTBALL FIELD SHADE
STRUCTURE AND RESTROOM PROJECT**

Background: A certified testing laboratory is required for the Eisenhower High School Softball Field Shade Structure and Restroom Project (Project) to ensure the quality and required properties of the construction material used in the project. The testing laboratory will perform material tests, structural tests, and special inspection services. The testing laboratory acts under the direction of the District, coordinates with the Architect and Field Inspector, and produces testing reports for architect and engineer review and approval.

Rationale: The engineering firm, John R. Byerly, Inc., was the testing engineer for many projects in the District. Facilities Planning requested a proposal from the company for testing and inspection services due to their proximity to the District. John R. Byerly Inc. is recommended to provide the aforementioned professional services during construction of the Project.

Recommendation: Approve the agreement with John R. Byerly, Inc., as the engineering firm to provide material tests, structural tests, and special inspection services during the construction of Eisenhower High School Softball Field Shade Structure and Restroom Project, effective September 27, 2018 through December 31, 2019, for a total cost not-to-exceed \$12,786.00.

Fiscal Impact: \$12,786.00 – Fund 21 - Measure Y Series “C” General Obligation Bonds Fund

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 5.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AMENDMENT NO. 1 TO AGREEMENT WITH
DALKE AND SONS CONSTRUCTION, INC
FOR THE REPLACEMENT OF HVAC IN GYMNASIUM BUILDING
AT KUCERA MIDDLE SCHOOL**

Background: On January 10, 2018, the Board of Education approved an agreement with Dalke and Sons Construction, Inc., for the Replacement of Heating, Ventilation, and Air-Conditioning (HVAC) in the Gymnasium Building at Kucera Middle School. The installation of the new HVAC equipment was substantially completed in August, 2018. The system has been in operation since August 10, 2018; however, there are some defects in the duct work required by the mechanical engineer. In order to not interrupt instruction, the repair will be done during the winter break of 2018.

Rationale: The project extends beyond contract terms which started on March 15, 2018, and was given 70 calendar days to complete the project. Due to unforeseen conditions in the roof structure, DSA approval required of the structural changes, and the duct work repair, it is necessary to extend the service period of the agreement to January 31, 2019.

Recommendation: Approve Amendment No. 1 to the agreement with Dalke and Sons Construction, Inc., for the Replacement of Heating, Ventilation, and Air-Conditioning (HVAC) in the Gymnasium Building at Kucera Middle School for an extension of the service period to January 31, 2019. All other terms and conditions of the agreement will remain the same.

Fiscal Impact: No fiscal impact

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 6.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AMENDMENT NO. 1 TO AGREEMENT WITH
DESIGN WEST ENGINEERING, INC.
FOR TITLE 24 COMMISSIONING SERVICES TO THE PERFORMING
ARTS THEATRE PROJECT AT EISENHOWER HIGH SCHOOL**

Background: On November 18, 2015, the Board of Education approved an agreement with Design West Engineering, Inc. to provide Title 24 Commissioning Services for the Eisenhower High School Performing Arts Theatre Project. The period of the Agreement began December 1, 2015 through June 30, 2018.

Rationale: Unforeseen conditions and adverse weather during construction delayed the project approximately six (6) months. The delay requires an extension of the service period of the agreement with Design West Engineering, Inc., from June 30, 2018 to June 30, 2019. There is no cost change to the agreement for the extension of services.

Recommendation: Approve Amendment No. 1 to the agreement with Design West Engineering, Inc., for Title 24 Commissioning Services to the Performing Arts Center Project at Eisenhower High School for an extension of the service period from June 30, 2018 to June 30, 2019. All other terms and conditions of the agreement will remain the same.

Fiscal Impact: No fiscal impact

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 7.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH DAVIS DEMOGRAPHICS AND PLANNING, INC.
FOR CONSULTING SERVICES IN DISTRICT-WIDE BOUNDARY
ADJUSTMENT STUDY**

Background: The District is in need of a consultant to assist in the study of attendance boundary adjustments in order to maximize the efficient use of District facilities and effective administration of District schools. Facilities Planning received proposals from two (2) consulting firms.

Rationale: Davis Demographics & Planning, Inc., will be engaged in the identification of goals and priorities for the attendance boundary adjustments, assist in creation of attendance boundary scenarios, give analysis of capacity and enrollment data, facilitate community input meetings, and presentation of the final proposed attendance boundaries to the Board of Education for their review and approval.

Recommendation: Approve an agreement with Davis Demographics & Planning, Inc., to assist in the study of boundary adjustments, effective September 13, 2018 through June 30, 2020.

Fiscal Impact: \$17,650.00 – Fund 25 - Capital Facilities Fund

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 8.1)

I FACILITIES PLANNING CONSENT



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR UNITED CONTRACTORS**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty & Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by United Contractors. for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 10 – Sheet Metal, BID # 16-17-006.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before September 7, 2018, by United Contractors, for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 10 – Sheet Metal, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. | 1.1)

J PERSONNEL SERVICES CONSENT



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CLASSIFIED EXEMPT – PERSONNEL REPORT #1201**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

AVID TUTOR

Barragan Gonzalez, Oyuky	Carter High School	09/04/2018	\$13.00 per hour
Castillo, Valeria	Kucera Middle School	09/04/2018	\$13.00 per hour
Fonseca, Alexis	Rialto High School	09/04/2018	\$13.00 per hour
Leiva, Steven	Kucera Middle School	09/04/2018	\$13.00 per hour
Macias, Sandy	Eisenhower High School	09/04/2018	\$13.00 per hour
Perez, Alexandra	Carter High School	09/04/2018	\$13.00 per hour
Ramirez, Litzzy	Frisbie Middle School	09/04/2018	\$13.00 per hour
Robins, Deija	Carter High School	09/04/2018	\$13.00 per hour
Rocha, Pauline	Eisenhower High School	09/06/2018	\$13.00 per hour
Williams, Atianna	Jehue Middle School	09/06/2018	\$13.00 per hour
Zaragoza, Isacc	Kucera Middle School	09/04/2018	\$13.00 per hour

CHILD DEVELOPMENT APPRENTICE

Barrios, Leticia	Boyd Preschool	08/27/2018	\$11.00 per hour
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SUBSTITUTE CROSSING GUARD

Estrada Damacio, Marcelina	Substitute Crossing Guard Educational Safety/Security	09/11/2018	\$11.00 per hour
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CROSSING GUARDS

Alvarado, Veronica	Crossing Guard Educational Safety/Security	09/11/2018	\$11.00 per hour
Avila Perez, Zuleica	Crossing Guard Educational Safety/Security	09/11/2018	\$11.00 per hour
Humphrey, April Evette	Crossing Guard Educational Safety/Security	09/11/2018	\$11.00 per hour
Rodriguez, Virginia O.	Crossing Guard Educational Safety/Security	09/11/2018	\$11.00 per hour

WORKABILITY

Chavarria, Daniel	Warehouse Shoe Sale	09/18/2018	\$9.35 per hour
Diaz Cortes Jr., Marcos	Warehouse Shoe Sale	09/18/2018	\$9.35 per hour

WORKABILITY - continued

Jimenez-Gaeta, Danay	Walgreens/Rialto	09/10/2018	\$9.35 per hour
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WORKABILITY – Returning Students

Moya, Elizabeth	Monart Makeup Studio	09/10/2018	\$11.00 per hour
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NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Kucera Middle School

Rodriguez, Celina	Cheerleader	2018/2019 (1/2 Share)	\$ 858.50
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Carter High School

Avila, Anthony	Co-Varsity Assistant, Boys' Water Polo	2018/2019	\$1,490.50
Avila, Anthony	Co-Varsity Assistant, Girls' Water Polo	2018/2019	\$1,490.50
Chaddick, Christopher	Varsity Assistant, Football	2018/2019	\$3,885.00
Crayne, Moriah	Co-Varsity Assistant, Boys' Water Polo	2018/2019	\$1,490.50
Crayne, Moriah	Co-Varsity Assistant, Girls' Water Polo	2018/2019	\$1,490.50

Eisenhower High School

Davis, Donald	Freshman Assistant, Football	2018/2019	\$3,614.00
Hardge, Sean	JV Head, Boys' Basketball	2018/2019	\$3,524.00

Rialto High School

Grayson, Anthony	Freshman Assistant, Football	2018/2019	\$3,614.00
Grayson, Anthony	Freshman Head, Baseball	2018/2019	\$3,298.00
Grayson, Anthony	Freshman Head, Girls' Basketball	2018/2019	\$3,524.00
Schneider, Laura	Varsity Head, Cross Country	2018/2019	\$3,343.00
Schneider, Laura	Freshman Head, Girls' Track and Field	2018/2019	\$3,298.00

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.2)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1201**

PROMOTIONS

Herrera, Veronica (Repl. G. Montoya)	To: Secretary II Rialto High School From: Secretary I Frisbie Middle School	10/09/2018	To: 40-4 From: 36-5	\$26.32 per hour (8 hours, 12 months) \$25.01 per hour (8 hours, 12 months)
Meza, Lilibeth (Repl. A. Aguayo)	To: Secretary III Induction & Teacher Support Services From: School Secretary Dollahan Elementary	09/27/2018	To: 40-4 From: 36-5	\$26.32 per hour (8 hours, 12 months) \$25.01 per hour (8 hours, 12 months)

EMPLOYMENT

Alcala, Gerardo	Custodian I** Boyd/Morgan Elementary Schools	09/27/2018	33-1	\$19.03 per hour (8 hours, 12 months)
Bibiano Rebollo, Veronica	Categorical Project Clerk Fitzgerald Elementary School	09/27/2018	32-1	\$18.56 per hour (6 hours, 227 days)
Fuentes, Stephanie	Categorical Project Clerk Boyd Elementary School	09/18/2018	32-1	\$18.56 per hour (6 hours, 227 days)
Guevara, Angela (Repl. I. Thornsberry)	Instructional Assistant II – SE (RSP/SDC) Kolb Middle School	09/13/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Koerner, James	Grounds Maintenance Worker I Maintenance & Operations	09/27/2018	32-1	\$18.56 per hour (8 hours, 12 months)
Melchor, Azalie (Repl. D. Chaparro)	Instructional Assistant II – SE (RSP/SDC) Rialto Middle School	09/13/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Ramos, Andrea (Repl. C. Iniguez Mata)	Instructional Assistant II – SE (RSP/SDC) Jehue Middle School	09/13/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Rodriguez, Ana (Repl. F. Flaherty)	Instructional Assistant II – SE (RSP/SDC) Garcia Elementary School	09/18/2018	26-1	\$15.96 per hour (3 hours, 203 days)

(Ref. J 2.1)

EMPLOYMENT - continued

Rodriguez, Eduardo (Repl. T. Blackwell)	Custodian I** Rialto High School	09/27/2018	33-1	\$19.03 per hour (8 hours, 12 months)
Thomas, Monica (Repl. A. Michel)	Instructional Assistant II – SE (RSP/SDC) Dollahan Elementary School	09/13/2018	26-1	\$15.96 per hour (3 hours, 203 days)
Trujillo, Salvador (Repl. J. Leavitt)	Technology Support Technician III Information Technology	09/27/2018	45-1	\$25.70 per hour (8 hours, 12 months)
Zellman, Brian	A.C/Heating/Ventilation Tech. Maintenance & Operations	09/27/2018	44-1	\$25.07 per hour (8 hours, 12 months)

RESIGNATION

Sanchez, Denisse	Instructional Assistant II/B.B. Eisenhower High School	09/14/2018
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SHORT TERM ASSIGNMENT (Not to exceed 44 hours)

Health Office Support	Morgan Elementary School	09/27/2018 - 10/26/2018	\$18.11 per hour
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SUSTITUTES

Garcia, Alejandra	Health Aide	09/13/2018	\$15.57 per hour
Navarro, Cynthia Marie	Clerk Typist I	09/07/2018	\$17.22 per hour
Parra, Montiel Jessica	Health Aide	09/13/2018	\$15.57 per hour
Rosado, Stacey	Nutrition Service Worker I	09/18/2018	\$13.39 per hour
Vargas, Silvia	Nutrition Service Worker I	09/18/2018	\$13.39 per hour
Vargas, Tina M.	Health Aide	09/13/2018	\$15.57 per hour
Waleszonina, Keith	Warehouse/Delivery Worker I	09/12/2018	\$18.56 per hour

ADDITION OF BILINGUAL STIPEND (2.75% of base salary)

Meza, Lilibeth	Secretary III	09/27/2018
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ADDITION OF SPECIAL NEEDS STIPEND (2.75% of base salary)

Garibay, Guadalupe	Health Clerk Fitzgerald Elementary School	08/06/2018
Hunt, Ashley	Instructional Assistant II – SE (RSP/SDC) Kelley Elementary School	08/13/2018
Jordan, Alexandra	Instructional Assistant II – SE (RSP/SDC) Kelley Elementary School	08/13/2018

TERMINATION OF PERMANENT CLASSIFIED EMPLOYEE

Employee #1469338	Child Development Apprentice	08/09/2018
Employee #1185828	Nutrition Service Warehouse Delivery Worker	09/14/2018
Employee #1883338	Nutrition Service Worker I	09/14/2018

CERTIFICATION OF ELIGIBILITY LIST – Benefits/Insurance Claims Technician

Eligible: 09/27/2018
Expires: 03/27/2019

CERTIFICATION OF ELIGIBILITY LIST – Campus Security Officer III

Eligible: 09/27/2018
Expires: 03/27/2019

CERTIFICATION OF ELIGIBILITY LIST – Electronics Tech II (B)

Eligible: 09/27/2018
Expires: 03/27/2019

CERTIFICATION OF ELIGIBILITY LIST – Systems Application Specialist

Eligible: 09/27/2018
Expires: 03/27/2019

CERTIFICATION OF ELIGIBILITY LIST – Wide Area Network Specialist III

Eligible: 09/27/2018
Expires: 03/27/2019

**Position reflects the equivalent to a one-Range increase for night differential

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer
(Ref. J 2.3)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1201**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective September 27, 2018, unless earlier date is indicated)

Darby, Alysha	09/14/2018
DeVost, Cynthia	09/05/2018
Floriano, Cynthia	09/04/2018
Galvan, Leanne	09/19/2018
Robertson Dorothy	08/24/2018
Valdez, Susana	09/10/2018

EMPLOYMENT

Maldonado, Roxanna	Speech Therapist	09/04/2018	Rge. 1 \$81,024.00 (184 days)
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RETIREMENTS

Daughters, Robert	Secondary Teacher	09/28/2018
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TEMPORARY ADMINISTRATIVE ASSIGNMENT (Payment of 10 Percent (10%) of his daily rate effective September 27, 2018 until further notice, for services as a Temporary Administrator at Carter High School as per Board policy 4121)

Walsh, Curt

EXTRA DUTY COMPENSATION (Ratify Middle School teachers to receive a stipend in the amount of \$200 for attending the History/Social Studies Adoption Training on July 31, 2018, at the Professional Development Center, and to be charged to Curriculum and Instruction)

Anjaria, Cynthia	Gutierrez Beltran, Aime	Monterrosa, Ana
Ballardo, Graciela	Hawkins, Robbin	Mooney, Laurie
Brinker, Tobin	Hetzer, Heidi	Nava, James
Ciprian, Veronica	Horn, Christopher	Pedroza, Gilbert
Clark, Mark	Johnson, Helen	Pedroza, Lauron
Dean, Laura	Knowles, Bruce	Penrod, Lisa
Eisenhart, Tracy	Lowell, Jonathan	Robinson, Teresa
Gayton, Mariana	Lytle, Raquel	Snavey, Ann
Gomez, Melanie	Magdaleno, Renee	Uy, John
Granados, Anabel	Martindale, Jessica	Worthy, Correean

(Ref. J 3.1)

EXTRA DUTY COMPENSATION (Ratify High School teachers to receive a stipend in the amount of \$200 for attending the History/Social Studies Adoption Training on July 31, 2018, at the Professional Development Center, and to be charged to Curriculum and Instruction)

Arevalo, Leslie
Barnaby, Scott
Duncan, Arnett
Hanson, Gary
Harris Dawson, Natasha
Hidalgo, Suzanna
Hopkins, Sean

Joham, Montcolm
Meneses, Geoffrey
Miller, Ronald
McMillan, David
Monteon, Thomas
Perantoni, Mark
Quinto, Kellen

Rosales, Steve
Scott, Doret
Simmons, Johnnie
Slaughter, Sean
Square, Carlita
Whisman, Kenneth

HOME AND HOSPITAL TEACHERS (To be used during the 2018/2019 school year, as needed, at the regular hourly rate of \$43.73)

Gonzalez, Raymond
Magdaleno, Renee
Muglia, Monica

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour, whichever is greater, for the fall semester of the 2018/2019 school year, and to be charged to General Fund)

Jehue Middle School

Robinson, Teresa	AVID	2018/2019	08/02/2018
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Kolb Middle School

Lewis, Abina	Physical Education	2018/2019	08/02/2018
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Kucera Middle School

Diaz-Saucedo, Veronica	English	2018/2019	08/02/2018
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Rialto Middle School

Bender, Michael	Physical Education	2018/2019	08/02/2018
Clark, Mark	STEM	2018/2019	08/02/2018
Douglass, William	Physical Education	2018/2019	08/02/2018
Johnson, Alycandria	Science	2018/2019	08/02/2019

Carter High School

Berry III, Gilbert	Physical Education	2018/2019	08/02/2018
Fox, Franklin	Physical Education	2018/2019	08/02/2018
Gaynor, Michael	Chemistry	2018/2019	08/02/2018

Eisenhower High School

Valmores, Anna	Living Earth	2018/2019	08/02/2018
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EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour, whichever is greater, for the fall semester of the 2018/2019 school year, and to be charged to General Fund)

Rialto High School

Crawford, Lilian	Language of Medicine	2018/2019	08/02/2018
Oliveros Valenzuela, Cynthia	APEX	2018/2019	08/02/2018
Rubio, Diana	World History	2018/2019	08/02/2018
Thompson, Mikal	Physics	2018/2019	08/02/2018

EXTRA DUTY COMPENSATION (Department Chairperson for the 2018/2019 school year)

Rialto Middle School

Campbell, Rodney	6 th Grade Math/Science	24 Sections	\$2,259.00
Douglass, Michael	Physical Education	22 Sections	\$2,259.00
Elssmann, Stanley	VAPA	35 Sections	\$2,259.00
Hawkins, Robbin	6 th Grade English/SS	24 Sections	\$2,259.00
Johnson, Alycandria	Science	24 Sections	\$2,259.00
Parks, Jennifer	English	29 Sections	\$2,259.00
Rosas, Agnim	Social Studies	24 Sections	\$2,259.00
Ulloa, Judith	Math	17 Sections	\$1,807.00
Yamato, Lisa	Special Education	41 Sections	\$2,259.00

EXTRA DUTY COMPENSATION

Curtis Elementary School

Anderson, Bridget	Grade Level Lead	2018/2019	\$ 678.00
Feldman, Melissa	Grade Level Lead	2018/2019	\$ 678.00
Haidl, Angela	Grade Level Lead	2018/2019	\$ 678.00
Lim, Jennifer	Grade Level Lead	2018/2019	\$ 678.00
Madrid, Alexandra	Grade Level Lead	2018/2019	\$ 678.00
McNabb, Maria	Grade Level Lead	2018/2019	\$ 678.00
Ohlschlager, Sandra	Grade Level Lead	2018/2019	\$ 678.00

Hughbanks Elementary School

Avila, Deanna	Grade Level Lead	2018/2019	\$ 678.00
Bronder, Constance	Grade Level Lead	2018/2019	\$ 678.00
Gilliard, Shontoyia	Grade Level Lead	2018/2019	\$ 678.00
Hodge, Elsa	Grade Level Lead	2018/2019	\$ 678.00
Lenz, Gabriele	Grade Level Lead	2018/2019	\$ 678.00
Marley, Craig	Grade Level Lead	2018/2019	\$ 678.00
Young, Dianne	Grade Level Lead	2018/2019	\$ 678.00

Morgan Elementary School

Barnack, David	Grade Level Lead	2018/2019	\$ 678.00
Eyrich, Rosy	Grade Level Lead	2018/2019	\$ 678.00
Lang, DeShawna	Grade Level Lead	2018/2019	\$ 678.00
Magee, Julius	Grade Level Lead	2018/2019	\$ 678.00
Montoya, Sarah	Grade Level Lead	2018/2019	\$ 678.00
Torres-Covarrubias, Laura	Grade Level Lead	2018/2019	\$ 678.00
Wurtz, Deanna	Grade Level Lead	2018/2019	\$ 678.00

(Ref. J 3.3)

EXTRA DUTY COMPENSATION**Morris Elementary School**

Alvarado, Theresa	PBIS Coach (Internal)	2018/2019	\$1,129.00
Alvarado, Theresa	Grade Level Lead	2018/2019	\$ 678.00
Harris, Lisa	Grade Level Lead	2018/2019	\$ 678.00
Henry, Kimberly	Grade Level Lead	2018/2019	\$ 678.00
Merritt, Andrea	Grade Level Lead	2018/2019	\$ 678.00
Perez, Sandra	Grade Level Lead	2018/2019	\$ 678.00
Pound, Stella	Grade Level Lead	2018/2019	\$ 678.00
Solorzano Carcamo, Narda	Grade Level Lead	2018/2019	\$ 678.00

Myers Elementary School

Stoker, Michelle	PBIS Coach (Internal)	2018/2019	\$1,129.00
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Preston Elementary School

Duran, Rita	Grade Level Lead	2018/2019	\$ 678.00
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Jehue Middle School

Prado, Kathi	Band	2018/2019	\$2,259.00
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Kucera Middle School

Romo, Denise	Cheer Coach	2018/2019 (1/2 Share)	\$ 858.50
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Rialto Middle School

Martinez, Daniel	Academic Coaching	2018/2019	\$2,530.00
Mims-Williams, Lydia	AVID Coordinator	2018/2019	\$1,807.00
Sankey, LaNaja	PBIS Coach (Internal)	2018/2019	\$1,129.00

Eisenhower High School

Benoit, David	Asst. ROTC Drill Team	2018/2019	\$2,259.00
Chamberlain-Farris, Stefanie	Choir	2018/2019	\$3,343.00
Davis, Jeremy	Speech/Debate	2018/2019	\$3,343.00
Henriquez Pulido, Kristal	Student Activities	2018/2019	\$4,518.00
Kull, Suzanne	Head Counselor	2018/2019 (1/2 Share)	\$1,242.50
Lopez, Sarita	PBIS Coach (Internal)	2018/2019 (1/2 Share)	\$ 564.50
Luster, Wayne	ROTC Drill Team	2018/2019	\$3,162.00
Marquez, Monique	Athletic Director	2018/2019	\$4,518.00
Price, Hazel	Yearbook	2018/2019	\$2,530.00
Quinto, Kellen	Academic Decathlon	2018/2019	\$3,343.00
Ressa, Vincent	AVID Coordinator	2018/2019	\$1,807.00
Ressa, Vincent	Drama	2018/2019	\$3,343.00
Robles, Lorraine	PBIS Coach (Internal)	2018/2019 (1/2 Share)	\$ 564.50
Wood, Bridget	Head Counselor	2018/2019 (1/2 Share)	\$1,242.50

EXTRA DUTY COMPENSATIONCarter High School

Doty, Todd	Varsity Assistant Cross Country Boys' 2018/2019		\$2,981.00
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Rialto High School

Streff, Kristy	Varsity Assistant, Cheerleading	2018/2019	\$3,072.00
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EXTRA DUTY COMPENSATION- Middle School Sports ProgramFrisbie Middle School

Campbell, Edward	Football	2018/2019	\$ 452.00
Tomsic, Steven	Volleyball	2018/2019	\$ 452.00

Jehue Middle School

Montilla, Jose	Volleyball	2018/2019	\$ 452.00
Rodriguez, Eric	Football	2018/2019	\$ 452.00

Kolb Middle School

Cowan, Suzanne	Volleyball	2018/2019	\$ 452.00
Nava, James	Football	2018/2019	\$ 452.00

Kucera Middle School

Fox, Jeffrey	Football	2018/2019	\$ 452.00
Malone, David	Volleyball	2018/2019	\$ 452.00

Rialto Middle School

Douglass, Michael	Volleyball	2018/2019	\$ 226.00
Douglass, William	Volleyball	2018/2019	\$ 226.00

K DISCUSSION/ACTION ITEMS



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **APPROVAL TO PURCHASE SCHOOL BUSES
FISCAL YEAR 2018-2019**

Background: Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the following piggyback contracts. The following contracts will allow the District to purchase school buses for Fiscal Year 2018-2019 without going out to formal bid; thereby, taking advantage of the same terms and conditions of the contracts and their competitive pricing structure. The District has determined that utilizing these contracts is in the best interest of the District.

Rationale:

Waterford Unified School District	Contract No. 01/17 Purchase of School Buses Expires December 31, 2018
Hemet Unified School District	Contract No. 2014/15-22814 Purchase of School Buses Expires June 30, 2019

Recommendation: Approve the piggyback Contract No. 01/17 (Waterford Unified School District) and Contract No. 2014/15-22814 (Hemet Unified School District) to purchase school buses for fiscal year 2018-2019.

Fiscal Impact: To be determined at time of purchase(s) – General Fund

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam

(Ref. K 1.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **ACCEPTANCE OF GRANT FROM
THE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
PA 2018-02 AB 923 SCHOOL BUS REPLACEMENT PROGRAM**

Background: On November 15, 2017, the Board of Education approved the submission of the South Coast Air Quality Management District (SCAQMD) Grant Application No. PA 2018-02 AB 923 School Bus Replacement Program. The intent of the grant is to replace school buses that do not meet the latest required safety standards and have also been identified as high polluting vehicles by the SCAQMD. On December 14, 2017, the District's Transportation Services Department applied for bus replacement funds from the SCAQMD "Lower-Emission School Bus Replacement Program" for the replacement of thirteen (13) school buses and infrastructure. The District was successful in the grant application, and has been awarded \$2,736,500.00 in grant funding. The grant required the purchase of thirteen (13) Compressed Natural Gas (CNG) school buses to replace thirteen (13) pre-1994 school buses. As a condition of the grant, the District is required to crush (destroy) the thirteen (13) pre-1994 District-owned school buses, which are being replaced.

Rationale: SCAQMD awarded the replacement of thirteen (13) pre-1994 District-owned school buses to Rialto Unified School District. The total grant award is \$2,736,500.00 with \$2,541,500.00 being provided by the SCAQMD grant. The District required match per school bus is \$15,000.00, for a total of \$195,000.00 to be paid from the General Fund.

Recommendation: Accept a grant from the South Coast Air Quality Management District "Lower Emission School Bus Replacement Program," in the amount of \$2,736,500.00, with the required match of \$15,000.00 per school bus, for a total of \$195,000.00, to purchase thirteen (13) new school buses through a piggyback bid from Waterford Unified School District and Hemet Unified School District.

Fiscal Impact: \$195,000.00 – General Fund

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam

(Ref. K 2.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DENIAL OF LIABILITY CLAIM NO. 18-19-01**

Background: District received Liability Claim No. 18-19-01 on July 25, 2018

Rationale: Government Code, Section 900

Recommendation: Deny Liability Claim No.18-19-01

Fiscal Impact: No fiscal impact

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam

(Ref. K 3.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DENIAL OF LIABILITY CLAIM NO. 18-19-04**

Background: District received Liability Claim No.18-19-04 on August 23, 2018

Rationale: Government Code, Section 900

Recommendation: Deny Liability Claim No. 18-19-04

Fiscal Impact: No fiscal impact

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam

(Ref. K 4.1)



Rialto Unified School District

Board Date: September 26, 2018

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH THE CAMBRIAN GROUP**

Background: The Cambrian Group has facilitated over 1,250 Strategic Plans and trained more than 13,000 facilitators of Strategic Planning in educational systems in the United States and internationally.

The Cambrian Group has conducted a number of training sessions with District staff and parents during the past two (2) years of planning and first year of implementation of the Strategic Plan. The services within the scope of this contract are intended to deepen the capacity and strengthen the sustainability among staff members, particularly those at the school sites.

Rationale: A group of teachers representing each school in the District recently received training on Strategic Thinking as a next step towards building capacity related to Strategic Planning and implementation. To mitigate the costs associated with the training of all teachers in the District, it was determined that deepening the capacity of the cohort of teachers trained on Strategic Thinking, assistant principals, and principals, is a more economically feasible and responsible alternative. The plan includes the following:

- The teacher cohort and the assistant principals receive the training on Class, which the principals received in July (Class focuses on matters instrumental to District efforts related to PBIS, MTSS, and equity. This session will be filmed).
- Assistant principals and administrators who have not received training on Strategic Thinking will receive training on Strategic Thinking (this session will be filmed).
- The principals will receive training on how to teach Strategic Thinking. Principals, assistant principals, and the teacher representative at each school, with support from the Lead Strategic Agent and Lead Innovation Agent, will conduct training on Strategic Thinking with their respective staff. The contract includes rights to filmed sessions. Videos will be used to facilitate the trainings and discussions at each school and will be available on the District webpage.

Recommendation: It is recommended that the Board of Education approve an agreement with The Cambrian Group to provide staff development in the areas of Strategic Thinking and Social Class and Education, from October 2018 through May 2019.

Fiscal Impact: \$58,735.00 – LCFF Funds

Submitted by: Rhea McIver Gibbs and Elizabeth Curtiss
Reviewed by: Darren McDuffie, Ed.D.

(Ref. K 5.2)



BELIEFS

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures

(Top Center): From left. RUSD Board of Education Vice President, Edgar Montes, Members, Dina Walker, Joe Ayala, Student Board Member, Jazmin Hernandez, Dunn Elementary School Assistant Principal, Mrs. Tina Lingenfelter, Dunn Principal, Seryna Huynh, Burlington Store General Manager, Eni Deharo, RUSD Board Clerk, Nancy O'Kelley and RUSD Superintendent, Dr. Avila, stand happily after Dunn leaders accept the SURPRISE donation from the new store, which opened at the Rialto's Renaissance Parkway last week.

(Bottom Left): Myers Elementary School students Issak Ortiz and Alice Ortiz, 1st and 2nd graders, were excited to pose for the camera after having created slime during the school's STEAM Carnival.